

**Minutes: Monday, September 17, 2018**  
**RPBCWD Citizen's Advisory Committee Monthly Meeting**  
**Location: RPBCWD offices: 18681 Lake Street, Chanhassen**

**CAC Members**

Jim Boettcher	E	Curt Kobilarcsik	P	Marilynn Torkelson	P
Paul Bulger	P	Matt Lindon	E	Lori Tritz	P
Anne Deuring	P	Sharon McCotter	P		
Peter Iverson	P	Joan Palmquist	P		

**Others**

Maya Swope	RPBCWD staff	P
David Zeigler	RPBCWD Board Member	P
Terry Jeffery	RPBCWD Permits and Project Mgmt	P

**Summary of key actions/motions for the Board of Managers:**

1. We request the Board of Managers add the "Use of Native Plants" document (attached) to the cost share application
2. The CAC requests the Board direct the Administration to set up a meeting with the Eden Prairie School District to amend permit 2018-028 in order to adopt 'sustainability' opportunities, and potentially include District partner funding. Further, the CAC recommends the Board look for future opportunities when reviewing similar permit applications (attached).

**I. Opening**

- A. Call CAC meeting to Order: President Paul Bulger called the meeting to order at 6:01 p.m.
- B. Attendance: As noted above
- C. Matters of general public interest: None
- D. Approval of Agenda: Marilyn requested adding the MAWD conference to new business. Joan moved and Sharon seconded to approve the agenda as amended. Motion carried.
- E. Approval of August 20, 2018 CAC Meeting Minutes: Motion to approve minutes by Joan and seconded by Sharon. Motion carried.

**II. Staff Reports**

- A. Terry Jeffery reported that alum treatment began on Lotus Lake today. The Board of Managers is meeting on the preliminary budget and levy tonight. The district has decided to recommend the Capital Region WD data base. Our only recompense to Capital Region is acknowledgement. No other watershed district has expressed interest in partnering yet. The data base will replace paper files and will be queriable. Hopefully it will be in place by early April.
- B. Michele is coming back from maternity leave October 2.
- C. Maya Swope introduced herself, Outreach and Office Assistant. She has an environmental studies degree from Macalester College. She works with E&O and administration.

**III. Old Business**

- A. Updates from subcommittees  
 Sharon reported the Chanhassen cleanup is October 27 with October 28 as the rain date. The Chanhassen Environmental Commission will help with coordinating depending on the turn out. More and wider effort is going into promotion this year.
- B. Residential Cost Share Application – Why Native Plants are Important  
 Marilyn and Joan drafted a concise information piece encouraging the use of native plants in cost share projects, explaining the importance of natives. It could easily be inserted as a fourth page of the currently three-page cost share grant application. It would also easily adapt to the website. Sharon moved and Lori seconded to request the Board of Managers add this document to the cost share application. It will also be a useful tool for Seth when working with applicants. Terry suggested putting together a system for scoring applications including native plants as one metric, so projects using natives

would score higher. Cost effectiveness might be another metric. This could be a future CAC topic along with how to promote cost shares applications. Motion carried.

C. Board of Managers Meeting - September 5, 2018

Paul attended and summarized the decisions made on projects. Minutes will be posted on the website.

**IV. New Business**

- A. Budget: The public hearing on the budget and levy was happening at the same time as our meeting. The Board asked what discussion the CAC has had on the budget. The current CAC has not been as involved in the budget considerations as in past years when we reviewed project priorities and monthly reports.
- B. Adopt a Water/Creek/Lake/Shoreline Proposal: Sharon explained the concept of a group such as the CAC adopting a water body for two years and committing to keeping it clean. This is typically a twice a year effort with the local governing body providing supplies and picking up the resulting bags of trash. A suggestion was made that we choose a different city to work in every two years. It would be good visibility for the watershed district. It does not lend itself to unscheduled individual effort. There was definite interest from the CAC (and no one said they were not interested). Sharon will get the ball rolling by requesting more info from Madeline Seveland of Carver County.
- C. Permitting Database Update: As Terry reported in the staff report, we are getting a great product at a great price.
- D. Cost Share for Water Conservation – Lunch Presentation Recap: Paul reported that about 25 people attended the presentation by a representative of the City of Woodbury on their irrigation incentive programs. They have two programs – one commercial and one residential. While the auditing and tracking process is not ideal they have definitely realized water savings. Surprisingly Woodbury still enforces an odd-even watering ban even though the irrigation controllers could make that unnecessary. (And the science is in that odd-even watering bans actually increase water usage.)
- E. Website: The new website will be released after Michelle returns in October.
- F. Proposed CAC Statement – Opportunity Projects to Promote Sustainability Projects – Permit Review Process (see attached): Paul initiated this statement in response to the action taken by the Board of Managers on the Oak Point Elementary School Parking Lot project in Eden Prairie. While the project met the District rules we may have missed an opportunity for an Opportunity Project as provided for in our new 10-Year Plan. We want to encourage the Managers to be mindful of our mission. Discussion included the District going back to Oak Point Elementary and starting a conversation about the financial and physical Opportunities, the need to keep it simple, watching for other Opportunities that come up in the future. Joan moved and Pete seconded that with some modifications, the statement be submitted to the Board of Managers. It will be included in our minutes, with Paul presenting it on behalf of the CAC at the next Board meeting. The motion carried.
- G. MAWD: The annual Minnesota Association of Watershed Districts (MAWD) conference is Thursday through Saturday morning, November 29 – Dec. 1 in Alexandria, MN. Thursday is a “New Manager” presentation. Funding is available for CAC members to attend. Past attendees testified it is very informative and eye-opening on the diversity of water problems. Let Claire know if you’re interested.

**IV. Upcoming Events**

- A. RPBCWD Board of Managers meeting October 3 at 7:00 pm, 18681 Lake Drive East
- B. RPBCWD CAC meeting October 15 at 6:00 pm, 18681 Lake Drive East
- C. Cycle the Creek, September 29 – We will be cycling Riley Lake with lot of projects underway. A 10.8 mile leisurely pace and will take about 2 to 2.5 hours. Meet at the District office. Bring families. Email Maya or Terry to let them know you’re coming.
- D. Leaf clean up in Chanhassen October 27 with October 28 as rain date  
[www.ci.chanhassen.mn.us/cleanup](http://www.ci.chanhassen.mn.us/cleanup)
- E. Tree planting at Scenic Heights on October 6
- F. Topics for next month: Cost share

**V. Adjourn CAC meeting:** Motion to adjourn by Joan with second by Lori. Motion carried. Meeting adjourned at 7:49.