

Minutes: Monday September 25, 2017
RPBCWD Citizen's Advisory Committee Monthly Meeting
Location: RPBCWD new offices: 18681 Lake Street, Chanhassen

CAC Members

Anne Deuring	P	Peter Iverson	P	Joan Palmquist	P
Jim Boettcher	P	Matt Lindon	P		
Paul Bulger	P	Sharon McCotter	P	David Ziegler	P

Others

Dick Ward	District Board Member	P
Claire Bleser	District Administrator	P
Michelle Jordan	District Liaison	P
Scott Sobiech	Barr Engineering	P

Summary of key actions/motions for the Board of Managers: None this month

Note: The CAC meeting was preceded by a 25 x 25 meeting, run by Michelle Jordan.

CAC Meeting

1. **Call to Order:** President Ziegler called the September 25 meeting of the CAC to order at 7:11 P.M. Attendance noted above—all present.
2. **Matters of general public interest:** None
3. **Approval of the Agenda:** Motion was made (Palmquist/Bulger) and passed to approve the Agenda.
4. **Approval of meeting minutes from August 2017:** In the interest of time we waived the reading of the minutes. One correction to the minutes from Joan, changing her absence at the August meeting from an A (absent) to an E for excused. Motion to approve minutes with the correction made by Bulger/McCotter and passed unanimously.
5. **Draft Ten Year Plan Review:** A quick overview of 10-year Plan was presented by Administrator, Claire Bleser. Her goal is to have the plan, (including the Appendices and Executive Summary), released for public comment in November 2017. An additional appendix is being added, related to tracking comments to goals and strategies. Claire is planning to get the Appendices to the CAC before our next meeting, on the 16th of Oct. They will be released as they are finalized.

- a. **Comments:** General reaction was very positive, praising the document for its transparency, use of one voice, comprehensive content, organization, and the grouping strategies by goal and topic. In addition, it included clear communication of how public impact was involved. It's a "ridiculous improvement" over the previous plan in terms of organization, etc. One CAC member (Anne) said that it communicated a sense that the goals and strategies seem consistent with what we have been doing, and that she was very pleased to see the reference to being open to new science/technologies, which opens this up for new, creative approaches.

- a. **Recommendations for board and staff review:** CAC requested the following:
 - a. More detail on adaptive management
 - b. Clarification of goals, trying to make them more specific and measurable if possible.
 - c. More information about tracking progress and how that is being done, incorporating some of the elements in the process, including financial changes to project.
 - d. Clarity on frequency of evaluation (e.g. every two years rather than periodically)
 - e. Ideas on possible ways to minimize the number of Plan Amendments that need to be made when something unexpected happens and capital improvement projects are required, as this requires a lot of staff time.

Note: Several, but not all CAC members have provided feedback to Michelle on the Plan. She sent out an email Sept. 12 providing a link to the document and to a Google Docs document, where comments could be entered, and reviewed by others. **Those members who have not yet provided their feedback, are asked to do so in the next two weeks.** Michelle will re-send the e-mail so it is clear how to do this. Additional comments are also solicited from those who have commented.

6. Agenda items for October meeting: Monday October 16th, 6:30 PM

- a. 10-year plan appendices discussion
- b. Review of 25 by 25 and see how it relates to our goals and actions
- c. Updates from subcommittees
- d. Dates for remaining CAC meetings in 2017

7. Upcoming events

- a. Board Workshop and Regular Meeting, October 4, 5:30 PM, 18681 Lake Drive East
- b. Cycle the Creek, October 7, 10:00 AM to noon, 18681 Lake Drive East
- c. CAC meeting agenda (Monday October 16th, 6:30 PM)
- d. Chanhassen leaf clean up Saturday, Oct. 21 (rain date of the 22nd)

8. Adjourn CAC meeting: Motion to adjourn the meeting was made by Iverson/Boettcher and passed unanimously at 8:28 p.m.

Respectfully submitted by Joan Palmquist, recorder