

**MEETING MINUTES**

**Riley-Purgatory-Bluff Creek Watershed District**

**May 12, 2022, Continuation of 5/11/22 RPBCWD Board of Managers Special Meeting**

PRESENT:

- Managers: Jill Crafton, Treasurer
- Larry Koch, Vice President
- Dorothy Pedersen, Secretary
- David Ziegler, President
- Staff: Amy Bakkum, Administrative Assistant
- Terry Jeffery, Interim District Administrator
- Louis Smith, Attorney, Smith Partners
- Scott Sobiech, Engineer, Barr Engineering Company
- Other Attendees: Mark Casey

**1. Call to Order**

1 President Ziegler called the continuation of the Board’s May 11, 2022, Special Meeting to  
 2 order at 8:30 a.m.

**4. Action Items**

**d. Consideration of Candidates for the Position of District Administrator**

4 Mr. Casey reported that each of the four candidates the Board selected as final  
 5 candidates wants to move forward in the process and is fully aware that final candidate  
 6 names are now public information. He said he notified the other two applicants to let  
 7 them know they were not selected for interviews.

8 Manager Koch moved to announce the selection of the final candidates for interviews  
 9 and to direct staff to direct a letter be drafted to the candidates not selected and to bring  
 10 the letter to the Board at its next regular meeting. Manager Pedersen seconded the  
 11 motion. The managers discussed whether now is the right time to announce the  
 12 candidate names. Attorney Smith stated it is clear that once the Board has decided on  
 13 identity of the finalists it is public information. Upon a roll call vote, the motion carried  
 14 4-0 as follows:

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye

Pedersen	Aye
Ziegler	Aye

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Mr. Casey opened a discussion about interview day schedule. He went through two proposed options, Option A and Option B. The managers discussed the options. Manager Koch moved to proceed with Option A to have the staff panel interview at 8:30 a.m. on May 31<sup>st</sup> and the manager panel interview starting at 1:00 p.m. on May 31<sup>st</sup>. Manager Pedersen seconded the motion. Upon a roll call vote, the motion carried 4-0 as follows:

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ziegler	Aye

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Mr. Casey reviewed the process for collecting staff feedback from the staff panel interview and providing it to the managers. Engineer Sobiech asked if staff panel interview feedback would be public information. Mr. Casey said it would be public.

## 7. Adjournment

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Manager Pedersen moved to adjourn the meeting. Manager Crafton seconded the motion. Upon a roll call vote, the motion carried 4-0 as follows:

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ziegler	Aye

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The meeting adjourned at 9:01 a.m.

Respectfully submitted,

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Dorothy Pedersen, Secretary