

MEETING MINUTES
Riley-Purgatory-Bluff Creek Watershed District
March 2, 2020
Board of Managers Workshop

PRESENT:

Managers: Jill Crafton, Treasurer
Larry Koch
Dorothy Pedersen, Vice President
Dick Ward, President
David Ziegler, Secretary

Staff: Claire Bleser, Administrator
Louis Smith, Attorney, Smith Partners

1. Call to Order

President Ward called the meeting to order at 9:00 a.m. He noted that the sole item of business on the agenda is the review and discussion of proposed changes to the District's Governance Manual.

2. Review and Discuss Proposed Governance Manual Changes

Mr. Smith noted the work by staff and counsel with the Governance Committee to develop proposed revisions to the Governance Manual. He also noted additional suggested changes prepared by Manager Koch. Mr. Smith presented, and the Board of Managers discussed the proposed revisions to the following policies in the Governance Manual:

- Introduction
- General Governance Policies
- Bylaws
- Policies and Procedures for Public Access to Documents
- Records Retention Schedule
- Policy for Management of Permit Fees, Financial Assurances and Abandoned Property
- Public Purposes Expenditures Policy (in part)

President Ward noted at 11:00 a.m. that the Board of Managers had discussed the majority of the policies and proposed revisions and suggested that the Board of Managers stop and return to the discussion of the Public Purposes Expenditures Policy, beginning with item 2. Employee and manager training, at a future date. The Board of Managers initially set Monday, March 23 at 9:00 a.m. as the date to continue this meeting (but later rescheduled and separately noticed the meeting for March 24 at 9:00 a.m.). Mr. Smith noted that he would incorporate this meeting's discussion, along with the discussion of the remaining policies, into a finalized draft for formal consideration of the Board of Managers.

3. Adjournment

There being no further business, the meeting of the Board of Managers was adjourned at 11:05 a.m.

Respectfully submitted,

David Ziegler, Secretary