



amend the letter per the comment and to send the letter to the managers for their review.

Administrator Bleser mentioned that she receive two more applications for the CAC (Citizen Advisory Committee) and she will bring this item up for action at the Board's March meeting. She said that the next CAC meeting takes place in two weeks and the two new applicants will be invited.

### 3. Lake Susan UAA Update

Administrator Bleser reported that four bids were received in response to the District's Request for Proposals (RFP) for the Lake Susan UAA (Use Attainability Report). She said that the bids were from: Wenck Associates, Barr Engineering Company, EOR, Inc., and CH2M HILL. She said that her recommendation is for the Board to award the bid to Wenck because Wenck is familiar with that area. There was discussion about the proposals, the proposal review process, the review criteria used, and the checking of references.

Manager Casanova asked about conflicts of interest between the firms and the District and asked if any of the firms currently are working for any of the District's stakeholders. Administrator Bleser said that she did not know but she doesn't see that as a conflict of interest. Manager Casanova explained his concerns further regarding conflict of interest and his interest in the District requesting a disclosure from the firms. The managers discussed the issue. President Forster asked Attorney Smith if other watersheds use some type of disclosure or agreement for conflict of interest matters like this. Attorney Smith stated that it is not uncommon for watershed districts to ask its contractors if they are engaging in working with the same municipalities and ask that the contractors provide notice to the district and to get advance permission of the watershed district. Manager Casanova requested that after the District selects the contractor for the UAAs that staff make a phone call and let the contractor know that a disclosure statement is coming. President Forster said that the Board empowers Administrator Bleser to work with Attorney Smith on the letter and get it sent.

Manager Crafton moved to hire Wenck to do the Lake Susan UAA. Manager Wencil seconded the motion. Upon a vote, the motion carried 4-0 [Managers Casanova, Crafton, Forster, and Wencil].

### 4. Lake Ann/ Lucy UAA

Administrator Bleser reported that four bids were received in response to the District's Request for Proposals (RFP) for the Lake Ann/ Lake Lucy UAA (Use Attainability Report). She said that the bids were from: Wenck Associates, Barr Engineering Company, EOR, Inc., and CH2M HILL. She said that her recommendation for this UAA is Barr Engineering Company because the qualifications, expertise, and timeline that Barr Engineering is proposing are a good fit for that subwatershed.

Manager Casanova asked if any firms offered a discount for doing both UAAs. Administrator Bleser said yes. There was a discussion of the proposed discount offered by three of the respondents. The managers discussed the proposals. President Forster asked if Terry Jeffery of the City of Chanhassen was comfortable with Administrator Bleser's recommendation. Administrator Bleser said yes.

Manager Crafton moved to award the Lake Ann/ Lake Lucy UAA to Barr Engineering Company. Manager Wencil seconded the motion. By call of roll, the motion carried 4-0:

<i>Manager</i>	<i>Yes</i>	<i>No</i>
Casanova	X	
Crafton	X	
Forster	X	
Wencil	X	

Administrator Bleser described the timeline for the work. She said that the contractors will provide the draft UAAs for the July RPBCWD meeting and the final reports will be delivered by July 31<sup>st</sup>.

## 5. 2013 Work Plan

Administrator Bleser said that there is a lot of interest by the District's citizens in AIS (Aquatic Invasive Species). She said that the District already has approved in its budget a total of \$50,000 to be divided between two of the District's cities for AIS inspection. Administrator Bleser said that she thinks it would be a good addition for the District to have a \$25,000 grant to specifically fund AIS education and outreach. She described potential uses of the grant by lake and neighborhood associations. She said that this grant would be from the District and would be different than grants available from the Minnesota Department of Natural Resources (DNR). Manager Wencil asked Administrator Bleser to look into grants from the DNR for AIS education. He noted that he didn't think it would be a waste of the District's time to ask the DNR for a \$5,000 to \$10,000 grant.

President Forster said that separate from the money issues, he wonders if the District could reach out to the DNR for help working on some of the areas. Administrator Bleser said that she has been in contact with the DNR's AIS outreach and education coordinator, which is a new position as of December 2012, for information. Manager Casanova asked Administrator Bleser how she is going to work with the municipalities regarding AIS and if she is putting together a plan. She said that coordinating with Eden Prairie and Chanhassen is still in the works. Manager Casanova said that he would like to see the AIS inspections plan down on paper to make sure that everyone is on the same page. The managers discussed AIS inspections. President Forster said that he thinks that Administrator Bleser will have time to put together some sort of report on this issue for the District's March meeting.

Administrator Bleser said that she has been in touch with the Minnesota Pollution Control Agency (MPCA)

regarding their permits for alum treatments. She said that it takes longer now than in previous year to get a permit for an alum treatment. She said that the District doesn't have funds allocated for alum treatment in the District's 2013 budget but she recommends that if the District wants to do an alum treatment on Lake Riley that it does the treatment in 2014. Administrator Bleser said that if the District wants to do the treatment in 2014 then she recommends that the District start the conversation about it with the MPCA now since permitting can be a long process.

In response to Manager Wencl's inquiry about item 4 "Stormwater Pond RAP (Rapid Assessment Protocol)" listed in the 2013 Annual Work Plan and District Activities table included in the meeting packet, Administrator Bleser discussed the project that the District is working on with CH2M HILL. She said that she has been communicating with the statistician regarding the number of samples collected last year. Administrator Bleser said that some cities are concerned about the fact that there is only one year of data. She said another concern is that the District needs to determine what its objective is for the project. Administrator Bleser said that she is not comfortable recommending anything to the Board until after she has more information from the statistician. She said the District will need to consider whether it wants to allocate money toward the model or toward helping with the pond inventory work. She provided more information about the City of Eden Prairie's inventory work and discussed her concerns of potential validity issues of the model. Administrator Bleser said that her understanding is that the impetus of the stormwater RAP came from the cities wanting help with their pond inventories, which led to the District Engineer developing the RAP. She noted that the RAP has not been tested.

Engineer Thoreen commented that the MPCA has been very supportive of the RAP process and development and would like to see others moving to this level of analysis. Administrator Bleser summarized that the Stormwater RAP program basically sets a model that cities could use to meet their future MS4 permits in terms of inventorying ponds. The managers discussed the monitoring and the model. President Forster said that he thinks the District is going to want to collect one more season's worth of data. He said that he could see the District going either way between sampling more ponds so that there is a broader distribution and sampling the same ponds that were sampled last summer. He said that he would like the statistician's recommendation on the issue. President Forster reiterated that he thinks that the District should collect another summer's worth of data, then come back and take a look at it, see what the statistician says, and at that point the District decides whether the model will work or not work and the District makes a decision and then moves on. President Forster said that he thinks the Board and staff have the sense of what direction they want to go with this issue.

Manager Wencl brought up another concern. He said that there are three places on Lake Susan where water flows into the lake during storm events and he thinks that the District should look into utilizing the sand and iron filings filters that could remove some of the phosphorous before these types of water sources flow into District lakes. Also he said that he would like Administrator Bleser to talk to the cities of Eden Prairie, Minnetonka, and Chanhassen about having fliers with messages about what the residents can do to help the environment getting inserted in the water bill. There was discussion about what the City of Eden Prairie is already doing with this type of communication.

Citizen Advisory Committee member Frank Spahn reported that the drain tiling done in his neighborhood on Terra Pond Drive collapsed. He said that the tiling was only about seven years old and that the cost for replacing the tiling at the 12 homes will be approximately \$40,000. Manager Wencl asked him to come back and update the Board once he has more information.

Manager Casanova commented that in the area around Lotus Lake where the rain garden was installed there is a large sediment delta at the bottom of a street where runoff flows into the lake. He said that he thinks the District

should seriously consider budgeting some money towards installing an environmental manhole, perhaps something similar to the project the District installed at Silver Lake.

President Forster noted that the work plan is dynamic and can be revised. He asked if someone would make the motion to approve the work plan as presented. Manager Crafton moved to approve the 2013 work plan. Manager Wencil seconded the motion. Upon a vote, the motion carried 4-0 [Managers Casanova, Crafton, Forster, and Wencil].

## 6. 2013 Annual Budget

Administrator Bleser pointed out that at the last Board meeting some of the numbers in the Treasurer's Report for year-to-date didn't exactly match with the year-to-date numbers in this meeting packet due to some difficulties with the spreadsheet last month.

Administrator Bleser highlighted that in 2012 the District was working with a budget in the 509 fund that would have put the District in deficiency by \$214,000 compared to what it had levied for in 2012. She said that this has been reduced so that now the District is looking at a deficiency of \$3,000 in the 509 plan. She said that number does not take into consideration the grant the District will receive from the Minnesota Department of Natural Resources in the amount of approximately \$35,000 for the Lotus Lake shoreline.

Administrator Bleser reported on the changes to the 2013 budget from the one presented in September: a line item was added for the Community Partners Program, an adjustment was made to the cost share grant program, and a dollar amount was added for the curly leaf pondweed programs for Lake Riley and Lake Susan. She noted that she has been in contact with the City of Eden Prairie for the weed harvesting for Red Rock Lake and Mitchell Lake. She noted that the modeling task for Purgatory Creek was approved by the Board last week and the change was reflected in the budget, which increased to \$139,000 from \$75,000. She said that removed from the budget are the Lake Susan Nutrient Reduction Project and the Lake Susan Paleolimnological Study that were in the 2013 budget presented in September. There was a discussion about the weed harvesting and the curly leaf pondweed treatment.

Manager Crafton moved to approve the 2013 budget as amended. Manager Wencil seconded the motion. Upon a vote, the motion carried 4-0 [Managers Casanova, Crafton, Forster, and Wencil].

## 7. Adjournment

There being no further business, Manager Crafton moved to adjourn the meeting. Manager Wencil seconded the motion. Upon a vote, the motion carried 4-0 [Managers Casanova, Crafton, Forster, and Wencil]. The meeting adjourned at 8:22 p.m.

Respectfully submitted,

---

**Ken Wencil, Secretary**