

MEETING MINUTES

Riley-Purgatory-Bluff Creek Watershed District

April 3, 2014, Board of Managers Monthly Meeting and Public Hearing

PRESENT:

Managers: Mary Bisek, Vice President

Jill Crafton, Treasurer

Perry Forster, President

Administrator: Claire Bleser

Staff: Scott Sobiech, Engineer (Barr Engineering Company)

Louis Smith, Attorney (Smith Partners)

Recorder: Amy Herbert

Other attendees: Lindsey Albright, RPBCWD

Norm Setter, Mitchell Lake

Bob Shurson, Mitchell Lake

Laurie Susla, LLCA, CAC

1. Call to Order

President Forster called the RPBCWD Board of Managers Thursday, April 3, 2014, Board of Managers Monthly Meeting and Public Hearing to order at 6:11 p.m. at the Chanhassen American Legion, 290 Lake Drive East, Chanhassen, MN 55317.

2. Approval of the Agenda

Manager Crafton moved to approve the agenda. Manager Bisek seconded the motion. Upon a vote, the motion carried 3-0 [Managers Wencl and Yetka absent from vote].

3. Reading and Approval of the Minutes

Corrections were requested by President Forster, Manager Bisek, and Manager Crafton to the minutes of the March 19, 2014, RPBCWD meeting, including: Replace the name Attorney Smith with the name Attorney Welch; on page 3 change the second reference of 1-inch to 1.1-inch; and revise the wording on page 5 under Agenda item 6 to "the District appoint the three new CAC members for a two-year term."

Manager Crafton moved to approve the March 19, 2014, meeting minutes as amended. Manager Bisek seconded the motion. Upon a vote, the motion carried 3-0 [Managers Yetka and Wencl absent from vote].

4. Hearing and Discussion of Matters of General Public Interest

There were no matters raised.

5. Treasurer's Report

Administrator Bleser noted some adjustments on page 2 regarding education and outreach. Manager Crafton moved to approve the report with the adjustments noted. Manager Bisek seconded the motion. Upon a vote, the motion carried 3-0 [Managers Yetka and Wencil absent from vote].

Manager Crafton moved to pay the bills as presented. Manager Bisek seconded the motion. Upon a vote, the motion carried 3-0 [Managers Yetka and Wencil absent from vote].

6. Engineer's Report

Manager Crafton moved to accept the Engineer's Report as presented. Manager Bisek seconded the motion. Upon a vote, the motion carried 3-0 [Managers Yetka and Wencil absent from vote].

7. Administrator's Report

a. Office Space

Administrator Bleser provided an update about the office space and said that she will bring a proposal to the Board's April 16th workshop. She described the possible office space, the proposed layout of the space and remodeling work, and she answered questions.

b. Shallow Lakes Forum

Administrator Bleser announced the upcoming Shallow Lakes Forum being held on Saturday, April 12th at 8:00 a.m. at the University of Minnesota's Landscape Arboretum in Chanhassen.

c. Plant Management Plan

Administrator Bleser said that she has met with Terry Jeffery regarding the Plant Management Plan, and she has also met with the Minnesota Department of Natural Resources, the West Metro AIS (Aquatic Invasive Species) group, Ray Newman, and Chip Welling to talk about next steps.

d. Hydraulics and Hydrology Model

Administrator Bleser said that she has had preliminary discussions with Engineer Sobiech about the District's hydraulics and hydrology model and she mentioned work that will need to be done. Engineer Sobiech noted that Barr Engineering will compile for the Board a list of items that should be corrected with the model.

8. Board Action

a. Task Order 7A: Purgatory Creek Restoration

Administrator Bleser explained that the project is the Purgatory Creek restoration in Minnetonka, east of Highway 101 and north of Highway 62. She said that this task order is for Phase 1 of the project and the task cost, in the amount of \$42,700, will come out of the District's basic water management fund.

Manager Bisek moved to approve Task Order 7A. Manager Crafton seconded the motion. Upon a vote, the motion carried 3-0 [Managers Yetka and Wencil absent from vote].

b. Hiring of Staff

Administrator Bleser reported that the District is still in the process of hiring staff and requested that the

District authorize extending its contract with its current temporary staff until May 7th if necessary to allow the District time to finish the hiring process for the two full-time positions. Manager Crafton moved to approve extending the contracts of the two temporary hires to May 7th if necessary. Manager Bisek seconded the motion. Upon a vote, the motion carried 3-0 [Managers Yetka and Wencil absent from vote].

c. Aquatic Plant Management Plan Submitted by Joe Bischoff of Wenck

Administrator Bleser stated that at the Board's previous meeting, the Board talked about the Plant Management Plan submitted by Joe Bischoff. She said it is a proposal to look at plant management at Red Rock Lake, Mitchell Lake, and Lake Lucy. She said that the City of Eden Prairie has communicated that it would like to participate in the project for 50% of the cost of the project for the Red Rock Lake and Mitchell Lake work and the City of Chanhassen also has communicated that it will participate in 50% of the cost of the project for Lake Lucy. Administrator Bleser announced that this brings the District's share in the cost of the project to \$11,631. She said that this project had not originally been included in the District's 2014 budget and so the Board asked her to research and report back on where the funding for the project would come from. She reported that the District can take the funds from the lake-wide Curlyleaf Pondweed treatment budget because the District received grants and received a lower bid on the work than expected.

Manager Bisek moved to approve the proposal for services for Aquatic Vegetation Management in Red Rock Lake, Mitchell Lake, and Lake Lucy, and approve the funding coming from the Lake Riley and Lake Susan Curlyleaf Pondweed treatment, and directing the District's legal counsel to put together a Memorandum of Understanding for the cities that are participating in the project. Manager Crafton seconded the motion. Upon a vote, the motion carried 3-0 [Managers Yetka and Wencil absent from vote].

9. Manager's Discussion

a. April 16th Board Workshop

President Forster announced that the workshop is to discuss the comments that the District received on its proposed rules. He said that the April 16th workshop will begin at 4:00 p.m.

10. Upcoming Events

- **Shallow Lakes Forum**, Saturday, April 12, 2014, U of M Landscape Arboretum, Chanhassen, 8:00 a.m.
- **Board Workshop**, Wednesday, April 16, 2014, Eden Prairie City Hall, 4:00 p.m.

11. Adjournment

Manager Crafton moved to adjourn the meeting. Manager Bisek seconded the motion. Upon a vote, the motion carried 3-0 [Managers Yetka and Wencil absent from vote]. The meeting adjourned at 6:43 p.m.

Respectfully submitted,

Ken Wencil, Secretary