

MEETING MINUTES

Riley-Purgatory-Bluff Creek Watershed District

November 4, 2015, Board of Managers Public Hearing and Monthly Meeting

PRESENT:

Managers: Mary Bisek, Vice President

Richard Chadwick

Jill Crafton, Treasurer

Perry Forster, President

Leslie Yetka, Secretary

Staff: Claire Bleser, RPBCWD Administrator

Michelle Jordan, RPBCWD Water Quality & Outreach Coordinator

Joshua Maxwell, RPBCWD, District Technician & Compliance Officer

Scott Sobiech, Engineer (Barr Engineering Company)

Louis Smith, Attorney (Smith Partners)

Other attendees: Jim Alexander, Metro Transit

Karen Jensen, MCES

Brandon Champeau, United Properties

Joe Malcahy, Met Council

Don Demers, SPO

Bojan Misic, SWLRT

Earth Evans, WSB

Cheri Nehl, Eden Prairie Resident

Laurie Hable, CAC

Laurie Susla, CAC, LLCA

Peter Iversen, President, Timber Lake

HOA

1. Call to Order

President Forster called the Wednesday, November 4, 2015, Board of Managers Public Hearing and Monthly Meeting to order at 7:00 p.m. at the RPBCWD District Office at 14500 Martin Drive, Suite 1500, Eden Prairie, MN 55344.

2. Approval of the Agenda

President Forster added to the agenda under Upcoming Events the MAWD meeting taking place December 3-December 5. He noted that the RPBCWD managers will be attending that meeting. President Forster added under Managers Discussion the election of delegates and alternate for the MAWD meeting. Manager Crafton moved to approve the agenda as amended. Manager Yetka seconded the motion. Upon a vote, the motion carried 5-0.

3. SWLRT

President Forster announced that Jim Alexander will be presenting on the Southwest Light Rail Transit activities planned in the watershed district. Mr. Alexander shared a PowerPoint presentation and said he would talk tonight about the SWLRT project and the project coordination with Administrator Bleser and the Watershed District.

Mr. Alexander displayed a map focusing on the Eden Prairie section of the SWLRT track alignment. He described the project's scope reduction and how the reduction resulted in the deletion of the Mitchell Park and Ride and Mitchell station and the deferment of the Eden Prairie Town Center Station. Mr. Alexander announced that the Southwest Park and Ride and Southwest Station scope remained unchanged. He explained that the project will include a park and ride extension of about 450 stalls adjacent to the current parking structure at the Southwest bus station. Mr. Alexander pointed out that the project will include a reconfiguration of the ramps coming off of Highway 212. He pointed out and described the path of the track alignment, explaining that it will go over Prairie Center Drive and behind Costco. He continued describing the SWLRT path heading to the east along Technology Drive to Flying Cloud Drive, where the SWLRT alignment will include a bridge over 494 and then continue on to the Valley View bridge to get over the interchange. Mr. Alexander stated that heading east over the interchange and along Highway 212, the alignment heads into the Nine Mile Watershed.

Mr. Alexander spoke about the project coordination that has taken place with the RPBCWD District and Administrator Bleser. He mentioned meeting with Administrator Bleser individually, as part of the issue resolution teams with the City of Eden Prairie and Hennepin County, and as part of tech team meetings. Mr. Alexander said he anticipates continued coordination as the project moves through the design process, which is currently about 60% complete except the Southwest Station design is at the 30% design stage. He said that the relationship with the watershed will continue as the project moves into construction in 2016.

He addressed the RPBCWD's rules and stated that the project anticipates conformance with the District's rule B with a variance and conformance with rules C, D, F, G, and J. He noted that the District's rules E and H don't apply to the project. He talked about the project's three anticipated floodplain impacts. He said that the SPO is contemplating coming to the RPBCWD with a variance request for rule B because the project's original assumption is that the project will be 2,200 cubic yards short of meeting the requirements for the floodplain rule. Mr. Alexander said that likely it will be a smaller number than 2,200 cubic yards when final calculations are complete.

Mr. Alexander pointed out on a PowerPoint map the locations of two wetland buffers that will be required within the project limits. He said that the project also proposes an infiltration basin along the edge of Lake Idlewild. He reported that the project in Eden Prairie will include three power substations, which will take the electricity from Xcel Energy and convert it to the SWLRT system to operate the trains. Mr. Alexander pointed out the proposed locations of the power substations and displayed a photo of a substation in St. Paul. He went into specific detail about other components of the project and its compliance with the District's rules.

Mr. Alexander said that for next steps, the SPO will:

- Continue to advance the designs and work through issues;
- Continue conversing with Administrator Bleser and RPBWD staff;
- Evaluate the proposed Eden Prairie and Hennepin County Locally Requested Capital Investments and once they are better defined, come back to the Board to describe what they are;
- Submit a draft permit application to the District in February 2016;
- Submit a final permit application to the District in March 2016;
- Continue the process with the Federal Transit Administration; and,

- Continue going through the process that caps off with a determination of adequacy by the Metropolitan Council to allow construction to start; Construction east of the watershed is anticipated to start in fall 2016 and in this area in 2017.

Mr. Alexander and Ms. Earth Evans, project technical expert, fielded questions about how flood levels were determined, and they responded to comments about soils in the area of the proposed Southwest station.

4. Public Hearing: Cost-Share Hearing:

President Forster opened the public hearing at 7:27 p.m. Ms. Jordan displayed PowerPoint slides and reminded the Board that this public hearing is for the Timber Lakes Commons restoration site rejuvenation cost-share application. She explained that the applicant is a homeowner association cost share, which falls under the District's cost-share program Tier II designation and requires a public hearing.

Ms. Jordan explained that the proposed project is located on the east side of Mitchell Lake, is directly connected to a water resource, and is a shoreline restoration project. She stated that the project is a rejuvenation of a previously existing shoreline restoration that was constructed in 2008 through a Department of Natural Resources grant received by the homeowner association. Ms. Jordan said that the damage to the existing project was due to high water from the rain events in June 2014 and the subsequent six weeks of standing water at the project area as a result of the outlet from Mitchell Lake being plugged. She noted that approximately 75% of the existing project was impacted by the high water, resulting in plants dying and invasive species taking over.

Ms. Jordan presented details on the proposed cost-share project. She explained that it has an estimated cost of \$8,227 and the amount requested is 75% of that cost or \$6,172. Ms. Jordan said that the cost-share grant would be used to do a total restoration of that project area through removing invasive plants, preparing the soil, and replanting approximately 1,400 plants. She announced that District staff recommends funding this cost-share grant because the project falls within the District's cost-share guidelines, it would repair the failed Best Management Practice (BMP) so it would function properly, it would provide an education and outreach opportunity since the area is well-used, and in its current state it functions as a bad example of a shoreline restoration. She added that the HOA will contract with a provider for two years of maintenance on the project.

Ms. Jordan reported that the project will be a collaborative effort since the City of Eden Prairie will be putting funds toward this project.

Manager Yetka asked if the issue with the culvert has been resolved or will be resolved so that the blockage does not occur again. Ms. Jordan said that there have been conversations about this, and the City of Eden Prairie has flagged this culvert as a potential problem and as an area that would get inspected right away. Manager Chadwick asked how much money the City of Eden Prairie is putting in to the project. Ms. Nehl, Eden Prairie Resident, responded \$1,500.

Administrator Bleser added that the project also qualifies for the District's Community Partners Grant. She explained that two years ago the District received a \$150,000 Clean Water Fund grant to assist non-profit groups with putting in small to medium sized BMPs. She said that the District still has funds from that grant and this project qualifies to receive funds under this program. Administrator Bleser said that the District's Community Partners Grant program is set up to fund 75% of the project cost with the applicant providing the remaining 25%. Administrator Bleser added that the District can ask the state for an extension of the grant funds for one-year, but after that date, the District will need to return unused funds.

Manager Bisek asked about opportunities to include signage in the Timber Lake Commons project. Ms. Nehl said that there is signage there currently identifying the area as a shoreline restoration site, which is one reason to restore the project. Ms. Jordan said that the District has new signage, which would be made available for this project. She said that staff is also considering holding a hands-on maintenance workshop at the Timber Lake Commons shoreline restoration site in the spring. Ms. Nehl said that information about shoreline restoration sites around the lake is posted on the HOA's website.

Manager Crafton moved to close the public hearing. Manager Chadwick seconded the motion. Upon a vote, the motion carried 5-0. President Forster closed the public hearing at 7:41 p.m.

Manager Bisek moved to approve this cost-share in the amount of \$6,172 from the Community Partners Grant program. Manager Crafton seconded the motion. Upon a vote, the motion carried 5-0.

5. 2016 Budget

Attorney Smith commented that watershed law requires that the Watershed District adopt a budget and certify a levy by September 15th, which the Board did. He explained that in the last year, the District has become subject to the Truth in Taxation laws. Attorney Smith stated that these laws require the Board to add to its agenda an opportunity to have a discussion of the budget. He clarified that the item is not a public hearing and is not required to be noticed as a public hearing but it is an informational item and provides an opportunity for the public to comment on the District's 2016 budget. Attorney Smith said that the agenda item also provides the Board the opportunity to reconsider its actions on the budget. He explained that the Board can take action to reduce its budget but cannot take action to increase its levy.

Administrator Bleser described the series of tables included in the meeting packet and said that staff proposes decreasing the levy by \$50,000.

Administrator Bleser said that she increased the reserve funds by \$12,500 and adjusted office/staff costs upward by \$26,500. Administrator Bleser went into detail about changes to the budgets of some projects. Administrator Bleser talked about the Aquatic Invasive Species (AIS) projects. She described how she categorized the projects and added category notations to the budget. She pointed out that some of the projects in the AIS category also are Water Quality projects (WQ), such as the Rice Marsh Lake winter fish kill/aeration project. Administrator Bleser explained that now the Curlyleaf pondweed treatment, and its \$20,000 budget, has been separated into two categories: Lake Riley treatment and Lake Susan treatment, with dedicated funds of \$10,000 each. She said that she proposes adding \$25,000 to the AIS budget as dedicated AIS early response funds.

Administrator Bleser announced that she proposed adding funds to the Lake Riley Alum Treatment project for the first dose based on the cost estimate from Wenck and the Board's recommendation at its previous Board meeting to go forward with that project. She described the proposed budget decrease of \$35,000 for the Riley Creek Restoration Feasibility and Design. Administrator Bleser explained that an adjustment has been made to include \$11,500 each for the feasibility studies on the Rice Marsh Lake and the Lake Susan Alum treatments. Manager Bisek asked if that budget includes developing a dosage recommendation for each lake. Administrator Bleser said the feasibility study would provide a cost estimate and the dosage requirements.

Administrator Bleser stated that the proposed revised budget does not include the previously budgeted funds for the berm repair project. She reminded the Board that the City of Eden Prairie communicated that it has only \$20,000 to offer toward the project and the City hasn't provided any additional information, so she removed the project from the 2016 budget. She explained that close to \$100,000 of the \$250,000 funds the District previously budgeted for the berm repair was to come from the District's Repair and Maintenance fund remainder. She

pointed out that with the removal of the berm repair project, the decrease in the Riley Creek Restoration feasibility and design, and the additions of the office/staff costs, AIS early response funds, the Lake Riley alum dosage, and alum treatment feasibility studies, the result is a \$50,000 decrease in the 2016 budget and proposed levy.

Larry Koch of 471 Bighorn Drive, Chanhassen, stated that the CAC voted 7-2 to approve a lengthy resolution approving the budget with some reservations. He said that it looks like Administrator Bleser took those reservations into consideration with this revised budget and levy proposal. Mr. Koch reiterated those recommendations including:

- The CAC supports the Lake Riley alum treatment and the funding should have been taken out of the funding for the creek restoration project;
- The CAC recommends the creek restoration should be limited to reach No. 2 and the adjoining reach and any further work should not be undertaken until the 10-year pan refresh is done;
- The CAC thinks it would be helpful for its analysis and review of future budgets if the tables clearly show not only the 2015 budget but the 2015 year-to-date expenditures as well as a column indicating where the District estimates the budget will be at the end of the fiscal year;
- The CAC thinks it would be helpful to include a line item at the bottom of page 1 to break out any amounts that are committed to projects for future years, so it is easy to discern how much the District has in committed and in uncommitted funds;
- The CAC recommended grouping in the budget all of the activities or projects that are water quality related; and,
- The CAC recommended analyzing future alum treatments against the results of the success from the first dosage.

Administrator Bleser stated that the Board did receive the CAC's resolution with those recommendations.

Laurie Susla of 7008 Dakota Avenue, Chanhassen, requested that the Board packet be posted to the RPBCWD website with the CAC's minutes included so that they are part of the permanent record.

She commented that the format of the budget makes it difficult to follow what is happening. She stated that it is difficult to understand if the 2016 budget makes sense because there is no accounting for 2015 spending. Ms. Susla provided examples from the permit review and inspection budget lines and said that she can't imagine that next year the District would have less permitting requirements than this year. She said that without the year-to-date expenditure information and the projected year-end figure it would be hard for the Board to make a good decision about whether or not the amount budgeted for 2016 is a good figure. Ms. Susla remarked that she has a hard time understanding how the spending for legal services in 2016 will be less than what has been spent to-date this year on legal services, and she said that she thinks the Board might have a hard time understanding that as well.

Ms. Susla handed out copies of the City of Chanhassen's budget. She noted that the City separates its general fund and its Capital Improvement Projects and the budget is very thorough and easy-to-understand. She pointed out that it has been a challenge for Administrator Bleser to signify how ongoing projects are reflected in the budget. Ms. Susla said that the District is contemplating spending money next year on hiring a public relations consultant and she thinks it would be valuable for the District to have a one-time budget go-through with a budget-type of consultant so things could be set up in an easy-to-understand format for the Board and for the public and then the

District could follow that format every year. She remarked that she thinks this would be a very good use for some funds.

Ms. Susla voiced her concerns that District administration is a third of the District's budget. She pointed out that administration is increasing by 21% next year and projects are decreasing by 11%. Ms. Susla said that how the District is spending money deserves some thought. She said that she thinks it is important that a watershed district spends more than 30% of its budget on water quality improvement projects.

Manager Bisek pointed out that later in this meeting's agenda the Board will be talking about the potential need to increase its permit fees. President Forster pointed out the large number of government projects that came in for District review this year. Manager Chadwick thanked the citizens for their comments, and he asked Administrator Bleser to clarify the proposed adjustments to the 2016 budget and levy. Administrator Bleser listed the proposed adjustments as described earlier in the discussion. Manager Chadwick asked if the District may face the berm project next year. Administrator Bleser said that the City only commented that it is unfortunate that the District removed the berm project funding from its 2016 budget. Administrator Bleser said that from the information she has now, she understands that the City isn't planning to go forward with that project in 2016 unless perhaps the City is planning to handle the project on its own.

Manager Bisek asked about the status of the berm being discussed. Engineer Sobiech responded that erosion that occurred at the berm last year took off the trail on top of the berm and the berm is still structurally functioning and holding the water upstream in a way that is providing water quality treatment. He said that the change in water overflow is that it flows in a low area over the sheet pile. Engineer Sobiech said that an eye needs to be kept out for additional erosion or scour in that area.

Manager Yetka asked if Administrator Bleser or staff had any comment on the CAC's recommendation that the creek restoration project be limited to the feasibility study and/or work only on reach No. 2. Administrator Bleser said that later in the meeting the Board will see that there is an adjustment in the feasibility and design of the creek project to focus on reaches E and D3. Administrator Bleser stated that the CAC expressed concern that \$4.2 million is a lot of money for creek restoration, and she addressed focusing on reaches E and D3 and the specific site concerns of those reaches. Administrator Bleser said that any funds remaining from the 2016 budget of \$265,000 for the Riley Creek Restoration Feasibility Design for reaches E and D3 would go toward project implementation in 2017. She noted that the estimated project cost for reaches E and D3 is \$1.5 million.

President Forster read aloud the Riley Purgatory Bluff Creek Watershed District Resolution to Adopt Revised 2016 Metropolitan Surface Water Management Act Levy including the language that the Board of Managers has reviewed additional information and determined that it is reasonable and prudent to reduce the 2016 levy by \$50,000 to \$2,481,500 and directing the Secretary to certify the revised 2016 tax levy to the Auditors of Carver and Hennepin Counties.

Manager Crafton moved to adopt the resolution as read into the record. Manager Yetka seconded the motion. By call of roll the motion carried 4-0 (Manager Chadwick abstained from the vote.)

| Manager | Aye | Nay | Abstain |
|----------------|------------|------------|----------------|
| Bisek | X | | |
| Chadwick | | | X |

| | | | |
|---------|---|--|--|
| Crafton | X | | |
| Forster | X | | |
| Yetka | X | | |

6. Reading and Approval of Minutes

a. June 22, 2015, RPBCWD Public Hearing

Manager Bisek recommended a clarification on page 3 to the sentence, "Mr. Satterness talked about the description of the project spend" and Administrator Bleser recommended the language be changed to, "Mr. Satterness talked about how much the District is spending on the projects." Manager Crafton moved to approve the June 22, 2015, minutes as amended. Manager Bisek seconded the motion. Upon a vote, the motion carried 5-0.

b. September 2, 2015, RPBCWD Board of Managers Monthly Meeting

Administrator Bleser explained that the September 2, 2015, minutes handed out include the clarification by the District's legal and engineering staff of the motion on page 10 and include the corrections directed by the Board at its October meeting. Manager Bisek moved to accept the September 2, 2015, meeting minutes as amended. Manager Crafton seconded the motion. Upon a vote, the motion carried 5-0.

c. October 7, 2015, RPBCWD Board of Managers Monthly Meeting

Administrator Bleser noted an edit to be made on page 3 in the bottom paragraph to change the word "the" to "the." President Forster requested a change on page 6, second to last paragraph to correct the name from "Joe" to "Joel." Manager Crafton request an edit on page 5, second paragraph under the Engineer's Report, to change the word "the" to "the." Manager Crafton moved to approve the October 7, 2015, meeting minutes as amended. Manager Yetka seconded the motion. Upon a vote, the motion carried 5-0.

7. Hearing and Discussion of Matters of General Public Interest

Laurie Susla thanked the Board for AIS funding for 2015. She reported that this past weekend was the final weekend of boat inspections on Lotus Lake, and she said that the inspectors were fantastic this year. Ms. Susla commented that she would appreciate having page numbers on the meeting agenda.

8. Citizen Advisory Committee (CAC)

President Forster asked if there were any questions on the minutes of the Citizen Advisory Committee. Ms. McCotter reviewed the CAC's motions. She reported that the CAC had a very productive meeting and it was time well-spent. Ms. McCotter requested that the managers provide a copy of the Board's draft meeting minutes to the CAC prior to the CAC's monthly meetings. There was discussion and it was agreed that the CAC would push back its meeting by a week, the draft minutes would be marked draft, the Administrator would provide the draft minutes to the CAC and the Board at the same time as soon as possible after the Board's meeting and prior to the CAC's meeting, ideally the week after the Board's monthly meeting. Administrator Bleser pointed out that changing the CAC's meeting day beyond a temporary basis would require a change to the CAC's Bylaws.

Ms. McCotter said that one of the CAC's approved motions is to request from the District Engineer data on

where alum has been used with success on lakes similar to Lake Riley. Engineer Sobiech said that the Engineer can gather information. Manager Bisek asked how much time it would take for the Engineer to gather that information. Engineer Sobiech said three to four hours. President Forster discussed the possibility for Engineer Sobiech to pull together that information and spend no more than five hours on that work.

Ms. McCotter said that the CAC had a very valuable discussion about the budget process. She reported that Matt Lindon drafted an initial lakes matrix, which will be discussed at the CAC's next meeting. Administrator Bleser said that the District has a CAC budget of \$4,500 and the CAC has asked if the District would provide pizza for the CAC's next meeting, which will be held over dinner time. The Board indicated consent with the request.

Mr. Koch commented that the CAC is looking forward to working with the District on the 10-year plan refresh. He said that the CAC discussed the size of the CAC and it seemed that rather than there being a specific correct number of CAC members it is important to have members who are involved and committed to attending meetings.

Ms. Jordan provided an update on the responses she received from current CAC members regarding interest in continuing in 2016, noting that 10 members have replied yes about returning for 2016. Administrator Bleser reminded the Board that it asked feedback from the CAC regarding what number is a good working number of members of the CAC. She said that Ms. Jordan reports that there are 10 CAC members committed to serve next year. Administrator Bleser asked if the Board has interest in seeking two more applicants. Manager Yetka said that she recommends the District seek two more members. Administrator Bleser said that she will put out a call for CAC applications to fill two vacancies, so the returning 10 CAC members wouldn't need to reapply, with an application deadline near the end of the year. She explained that the Board could look at applications at the Board's January meeting and authorize the appointments at the Board's February meeting.

9. Treasurer's Report

Manager Crafton moved to accept the Treasurer's Report as submitted. Manager Yetka seconded the motion. Upon a vote, the motion carried 5-0. Manager Crafton noted that the District's CPA will come to the December meeting to address the issue raised by Manager Chadwick at a previous Board meeting regarding language on the Treasurer's report.

Manager Crafton moved to approve paying the bills. Manager Yetka seconded the motion. Upon a vote, the motion carried 5-0.

10. Engineer's Report

Administrator Bleser updated the Board on dredging work that has taken place without permits in a wetland at a residence in the watershed. She said that staff is trying to determine if the work took place after the District's rules were put in place. Administrator Bleser said that more details will be provided at the Board's next meeting.

Manager Chadwick asked if it would take much extra work to include in the Engineer's report the personnel involved and time spent on the tasks identified in the report. Engineer Sobiech said that it would be an easy addition.

Manager Crafton moved to accept the Engineer's Report as submitted. Manager Bisek seconded the motion.

There was a short discussion of site inspections, the frequency of site inspections, and the cost. Manager Chadwick asked if staff can help with inspections. Administrator Bleser said yes, if staff is near the site, but she doesn't want to commit staff to doing inspections. She said that staff and the Engineer can communicate about

this. Mr. Koch recommended using a method involving the contractors taking photos of the site every couple of days and submitting the photos to the District. He also commented on project sites in Chanhassen along Lake Lucy Road. Administrator Bleser said that she would pass this information on to the Minnehaha Creek Watershed District's compliance officer since those sites are in the Minnehaha Creek Watershed District.

Upon a vote, the motion carried 5-0.

11. Administrator's and Staff's Report

Administrator Bleser announced that the Aquatic Invasive Species Brittle Naiad has been found in Round Lake, Staring Lake, and the Recreation Area. She reported on a retaining wall being built along a wetland complex east of Mitchell Lake. She noted that the site was permitted last year so the project does not need to comply with the District's rules. Administrator Bleser said she communicated with the City of Eden Prairie regarding the District's concern that the project was permitted by the City without the project having the appropriate land-grading permit. She reported that the City's response indicated that the staff person in charge of that process was new at that time. Administrator Bleser gave a status update on the feasibility investigation of a water quality project at Chanhassen High School. Administrator Bleser updated the Board on the landscaping outside of the District office and the building.

Manager Crafton moved to accept the staff's report as presented. Manager Yetka seconded the motion. Upon a vote, the motion carried 5-0.

12. Board Action

a. Major Plan Amendment

Administrator Bleser reminded the Board that it started this process earlier this year. She said that the Board packet contains the proposed amendments and the matrix of comments the District received on the proposed Major Plan Amendment. She explained that the alum treatment amendment has not been revised and there are modifications to the Riley Creek amendment. Administrator Bleser stated that the scope for estimated construction costs has been narrowed in the Riley Creek Amendment to focus on reaches E and D3. She said this scope reduction changes the cost from \$4.2 million to \$1.5 million.

Manager Yetka recommended that the District's response should address the District's correct original total estimated cost of the Riley Creek project. Administrator Bleser said that she will add to comment 7 that the District's original total amount proposed was \$4.2 million.

Administrator Bleser announced that now the proposed Major Plan Amendment will move into the 90-day review period with the Minnesota Board of Water and Soil Resources (BWSR). She explained that BWSR will review the plan amendment, and if BWSR has no concerns, it will approve adoption of the Major Plan Amendment.

Manager Crafton moved and Manager Yetka seconded to direct the Administrator to submit the proposed Major Plan Amendment as revised, all written comments received on the draft plan, a record of the public hearing, and a summary of the changes incorporated as a result of the review process to the Metropolitan Council, the state review agencies, and the BWSR for final review.

Laurie Susla stated that the CAC was very much in favor of doing the reach that had been identified in the CRAS as critical. She reported that the CAC recommends that the less severe sites should be taken into consideration as part of the 10-year plan refresh. Administrator Bleser noted that the District would need

to go through a Minor Plan Amendment to carry out a project on reaches other than E and D3. President Forster requested an edit to correctly spell ovaloremö on page 2 under the section öFunding.ö Upon a vote, the motion carried 5-0.

b. Authorize Administrator to Sign Notice to Proceed for the Lake Susan Spent Lime Project

Administrator Bleser reported that work may be ready to start prior to the Board's next meeting so she is requesting that the Board authorize her to sign the Notice to Proceed so she could sign for the project to proceed. Manager Bisek moved to give Administrator Bleser the authority to sign the Notice to Proceed. Manager Crafton seconded the motion. Upon a vote, the motion carried 5-0.

13. Manager's Discussion

a. Permit Fee Structure

Administrator Bleser handed out a document with a draft revised permit fee structure, and she walked the Board through the proposed revised permit fee structure. She said that this item will be an action item at the Board's December meeting. Attorney Smith summarized the legal framework for collecting permit fees. He said that Legal Counsel recommends that the District makes a record of history of costs in order to show that what the District is charging is justified by the costs incurred.

b. Upcoming Meeting

President Forster announced that the Board's next meeting is at 5 p.m. on December 1 at the Chanhassen American Legion. President Forster mentioned that he recently attended a Metro MAWD meeting.

c. Elect Delegates for MAWD Meeting

Manager Bisek nominated Manager Crafton and President Forster to be the District's delegates at the 2015 MAWD Annual Meeting. Manager Chadwick nominated Manager Bisek to be the alternate delegate at the meeting. Manager Chadwick moved to elect the managers as nominated to be the delegates and alternate delegate for the MAWD meeting. Manager Crafton seconded the motion. Upon a vote, the motion carried 5-0.

14. Upcoming Events

- Board Meeting and Evening with the Watershed, December 1, 2015, 5:00 p.m., Chanhassen American Legion
- Minnesota Association of Watershed Districts Annual Meeting, December 3-5, 2015, Alexandria, MN

15. Adjourn

Manager Chadwick moved to adjourn the meeting. Manager Crafton seconded the motion. Upon a vote, the motion carried 5-0. The meeting adjourned at 9:45 p.m.

Respectfully submitted,

Leslie Yetka, Secretary