

Draft Regular Meeting Minutes – December 13, 2021
RPBCWD Citizens’ Advisory Committee Monthly Meeting
Location: Virtual via Zoom

ATTENDANCE

Status: P=Present, E=Excused, A=Absent without notification

Members

Andrew Aller	P
Rodey Batiza	A
Kim Behrens	A
Jim Boettcher	P

Samuel Griffin	P
Heidi Groven	P
Michelle Frost	E
Peter Iverson	E

Terry Jorgenson	E
Sharon McCotter	P
Jan Neville	E
Marilynn Torkelson	P

Jeff Weiss	P
Jessica Willey	P

Others

Terry Jeffery	RPBCWD Staff	P
Liz Forbes	RPBCWD Staff	P
Eleanor Mahon	RPBCWD Staff	P
Manager Crafton	BOM	P

CAC MOTIONS for the Board of Managers:

1. The CAC unanimously approved a motion in favor of the restoration of the Upper Riley Creek
2. The CAC Supports the proposal to create a Climate Action/Soil Health Plan and bring in Ann Marie Journey and/ or others for presentations to the CAC and/or the BOM. The Motion was unanimously approved.
3. We passed a motion to revise the Chair of CAC job description to require that the CAC Chair meets with the BOM as needed, but at least twice yearly.
4. We passed a motion to revise the job description of the CAC Chair to require that they coordinate with the district administrator to schedule joint meetings, at least twice yearly, with both the CAC and the BOM.

Key CAC discussion items for the Board of Managers:

1. CAC Elections were held. Andrew Aller was elected as the new CAC chair, Jim will continue as the new vice chair and Rodey will be the new recorder.
2. Our discussion about the joint meetings (see motion 4 above) centered around the discussion that even with the difficulty of not being able to meet in-person with the BOM, the CAC would like joint meetings, at least twice yearly, but more often if deemed appropriate, so as to better get to know each other to foster communication and understanding.

I. Opening

- A. **Call CAC meeting to Order:** Meeting was called to order by Heidi at 6:03 PM.
- B. **Attendance:** As noted above.
- C. **Introductions:**

- D. **Matters of general public interest:** None
- E. **Approval of Agenda:** Andrew made a motion to approve the agenda with stated changes and Jim seconded. Motion passed.
- F. **Approval of November 15, 2021, Meeting Minutes:** Motion to approve minutes was made, seconded and approved.

II. Board Meeting Recap and Discussion

- A. **Highlights from the (monthly) managers meeting:** Jeff Weiss – There was a Public Hearing and presentation on the Upper Riley Creek Stabilization Project. Site access is much easier for Upper Riley than the Lower Riley Creek Restoration. This project will come to the CAC for review before it gets approved. BOM will ask for new CAC members for 2022 so we can fully represent the district and in case of people resigning. The BOM meeting will reconvene to complete their agenda on the afternoon of Wednesday, Dec 15th.
- B. **Response on CAC recommendations to the Board:** Nothing brought to the board.
- C. **New Advisory Topics from the Board:** None

III. Program and Project Updates

- A. Background Presentation on Advisory Topics from Board of Managers
- B. Advisory Topics Recommendations for Board of Managers
- C. District Project Updates
 - a. Current Projects (Terry): Lower Riley Creek is done, the City of EP will continue upkeep. Middle Riley – Largely complete. Pioneer Wetland has been graded, outlet installed and invasive species removal complete. Planting will be done in June or July 2022. Upper Riley Creek Restoration Phosphorus on many rivers and creeks have been shown to be from natural sources, so reducing erosion will reduce introduction of phosphorus source. Marilyn made a motion in support of the Upper Riley Creek Restoration and Sharon seconded the motion. Motion passed.
 - b. Soil Health/Climate Action Plan/ MPCA Grant application (Terry): Resiliency comes from offsetting urbanization. Restoration will be a large part. Assessment of Groundwater complete, flood risk complete, wetland assessment in progress, MN PCA Planning Grant has 3 sections: 1. Stormwater Action 2. potable water (not our purview) 3. Community Resilience. Terry and the committee will submit an application by the Dec 21 deadline. Jill proposes Ann Marie Journey for soil health education and to use an approach similar to the way the 10 year plan is reviewed to get input from many parties and partners on the Action Plan. Terry hopes to fund this plan whether or not we get the grant. Andrew made a motion and Sharon seconded. The motion carried. The CAC supports the proposal to create a climate action plan and bring in Ann Marie Journey and/ or others to present/educate the CAC and/ or the BOM. Motion carried.

- c. Hennepin County Chloride Initiative (Liz): Group of multiple partners, including 7 water management organizations, obtained grant money to reduce chloride in water. Deadline for implementation is being extended a year. Marketing materials to be generated to approach faith based communities and HOAs. MP&G selected to generate materials.

D. Learning Presentation

- a. Part 2 Rules application (postponed to a future meeting)
- b. Edu-action update (Eleanor): Cycle the Creek, Gravel Bed Sapling Giveaway, photo contest, Adopt a Dock, Chanhassen Feb Fest (Feb. 5, 2022) on Lake Ann, Class visits... due to time constraints Eleanor's presentation TBC at a later date.
- c. MAWD Update: presentations were recorded and are available at <https://www.mnwatershed.org/recorded2021>. The password is virtual2021. Zach gave an excellent presentation, which we're encouraged to view.

IV. CAC Business: Process and Function

- A. **Officer Position Description Review:** Andrew made the motion and Jeff seconded to revise Chair of CAC job description to require the CAC Chair to meet with BOM as needed, but at least twice yearly.
 - 1. Consider BOM and CAC joint meeting proposal: Heidi made a motion to add to the job description of the CAC chair a requirement to coordinate with the district administrator to schedule joint meetings at least twice yearly between the CAC and BOMs. Andrew seconded. The motion carried.
- B. **Officer Election:** Sharon made a motion and Andrew seconded motion to make Rodey our new recorder. Jim agreed to continue as vice chair and Andrew was elected as new chair of the CAC.
- C. 2022 Calendars
 - 1. Review District calendar Board meeting & CAC dates
 - 2. Volunteers for Board meetings-Sign up on the liaison spreadsheet in the Calendar folder. Sharon is the CAC rep for the January BOM meeting. January is when the BOM reviews their by-laws and ???

V. Planning upcoming meetings

- A. 10 Year Plan Update: Overview/requirements
- B. CAC-BOM Communication Process
- C. Role of CAC member at BOM Meetings
- D. Feasibility/project prioritization review

VI. Upcoming Events and Meeting Close.

- A. **Next BOM Meeting:** Jan 5th, 2022; 7:00 PM, Regular meeting (virtual); Sharon to attend on behalf of the CAC

- B. **Next CAC Meeting:** Jan 24th, 2022; 6:00 PM (virtual); Manager XXX to attend
- C. Motion to Adjourn made by Andrew and seconded by Jim. Meeting adjourned at 8:25pm.