

# Riley-Purgatory-Bluff Creek Watershed District

Board of Managers Regular Meeting

September 14, 2022

**5:00PM Work Session**

**7:00PM Regular Meeting**

Pursuant to Minnesota Statutes section 13D.021, the RPBCWD president has determined because of the COVID-19 pandemic, it is not prudent for the board of managers to meet in person. RPBCWD will conduct its September 14, 2022, work session and regular meeting by web-based video conference beginning at 5 p.m. Members of the public wishing to attend the meeting may do so by accessing the Virtual Meeting via ZOOM with the following link:

<https://us02web.zoom.us/j/88356367398>

## Agenda

1. **5:00pm Work Session –**
  - a. Web Page Final Review
  - b. BWSR Presentation on Performance Review and Assistance Program (PRAP) Process and Schedule (Jennifer Mocol-Johnson)
2. **7:00pm Call to Order Meeting of the Board of Managers** **Action**
3. **Approval of the agenda** **Action**
4. **Public Hearing – Take comments on proposed 2023 Preliminary Budget and Levy**
5. **Matters of public interest** **Information**

Welcome to the Board Meeting. Anyone may address the Board on any matter of interest in the watershed. Speakers will be acknowledged by the President; please come to the podium, state your name and address for the record. Please limit your comments to no more than three minutes. Additional comments may be submitted in writing. Generally, the Board of Managers will not take official action on items discussed at this time but may refer the matter to staff for a future report or direct that the matter be scheduled on a future agenda.
6. **Reading and approval of minutes** **Action**
  - a. Approve [minutes of the August 3, 2022 regular meeting](#) of the BOM
  - b. Approve [minutes of the August 10, 2022 special meeting](#) of the BOM
  - c. Approve [minutes of the August 11, 2022 continuation of the August 3, 2022 meeting](#) of the BOM
7. **Citizen Advisory Committee** **Action**
  - a. Report and accept [CAC minutes](#)
  - b. Confirm Board representative for September 19, 2022 CAC meeting
8. **Consent Agenda** **Action**

(The consent agenda is considered as one item of business. It consists of routine administrative items or items where discussion isn't essential to understanding. Any manager may remove an item from the consent agenda for action.)

- a. Adopt [Resolution 22-064](#) to approve consent agenda
- b. Accept [August staff report](#)
- c. Accept [August engineer's report](#)
- d. Accept [August construction inspection memo](#)
- e. Approve [permit application 2022-059 \(EP 23-43-C\) Dredging and Waterbody Crossing](#) as presented in the proposed- board -action section of the permit review report
- f. Adopt [Resolution 22-065](#) Authorizing payment on [Pay Application #5 for Pioneer Trail Wetland Restoration](#)
- g. Adopt [Resolution 22-066](#) Authorizing payment on [Pay Application #5 for Middle Riley Creek Restoration](#)
- h. Adopt [Resolution 22-067](#) Authorizing payment on [Pay Application #5 for Rice Marsh Lake Water Quality Improvement Project](#)
- i. Adopt [Resolution 22-068](#) Authorizing payment on [Pay Application #7 for Bluff Creek Tributary Creek Restoration Project](#)
- j. Adopt [Resolution 22-075](#) Authorizing payment on [Pay Application #4 for Duck Lake Subwatershed Project](#)
- k. Adopt [Resolution 22-069](#) Authorizing Administrator and Staff Forbes to make the updated RPBCWD webpage live and archive the existing webpage.

## 9. Action Items

- a. Items moved from Consent Agenda
- b. Accept [July Treasurer's Report](#)
- c. Adopt [Resolution 22-070](#) to approve paying of the bills
- d. Adopt [Resolution 22-071](#) – Adopting the 2023 Budget and Levy and authorize administrator to distribute.
- e. Approve [permit application 2022-061 Eliason Shoreline Maintenance](#) after-the-fact permit as presented in the proposed board action section of the permit review report.
- f. Approve [permit application 2022-063 Erhart Farm Waterbody Crossing](#) after-the-fact permit as presented in the proposed board action section of the permit review report.
- g. Adopt Resolution [22-072](#) Approving [Communication Manager job description](#) as recommended by the Personnel Committee
- h. Adopt [Resolution 22-073](#) Approving [Natural Resources Coordinator job description](#) as recommended by the Personnel Committee
- i. Hostile work investigation and [resolution of censure.](#)
- j. Adopt [Resolution 22-074](#) Approving [Barr Task Order No. 40](#) to review and update internal load management plan for Lotus Lake
- k. Authorize Administrator to compile comments from Board of Managers for submittal to MAWD before 10/01/22 deadline.

## 10. Committee Report

- a. [Personnel Committee Report](#)
- b. [Governance Committee Report](#)

## 11. Discussion Items

## Information

*Please check [www.rpbcwd.org](http://www.rpbcwd.org) for the most current meeting details.*

- a. Human Resources Consultant
- b. Information Technology Consultant
- c. Open Meeting Law
- d. MN Data Practices Act MN Statute Chapters 13 and 103D.315
- e. File Organization and Online Access
- f. Status of 4M and US Bank Accounts
- g. US Bank NSF Issue
- h. Per diem payments
- i. Review of Administrator Jeffery (Closed Session)
- j. Communications
- k. District Organization
- l. District Policies
- m. 10-Year Plan Status Update

**12. Manager Reports** **Information**

**13. Administrator Reports** **Information**

**14. Legal Counsel Reports** **Information**

- a. Spring Valley Friends, LLC v. RPBCWD Update (closed session)

**15. Upcoming Board Topics** **Information**

- a. UofM Pond Study findings
- b. Hennepin County – Climate Action Plan
- c. Contract Retainage
- d. Rules and Plan Review

**16. Upcoming Events** **Information**

- a. Tree and Shrub Give Away 10/7/22
- b. Cycle the Creek (Bluff) 10/9/22
- c. MN Water Resources Conference 10/18/22-10/19/22
- d. North American Lake Management Society (NALMS) 11/14-11/17/22
- e. MAWD Annual Conference 11/30/22 – 12/3/22

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