



May 31, 2024

Terry Jeffery
District Administrator
Riley Purgatory Bluff Creek Watershed District
18681 Lake Drive E.
Chanhassen, Minnesota 55317

Dear Terry:

Enclosed please find the checks and Treasurer's Report for Riley Purgatory Bluff Creek Watershed District for the one month and five months ending May 31, 2024.

Please examine these statements and if you have any questions or need additional copies, please call me.

Sincerely,

REDPATH AND COMPANY, LLC.

A handwritten signature in black ink that reads "Mark Gibbs".

Mark C. Gibbs, CPA
Enclosure

RILEY PURGTORY BLUFF CREEK WATERSHED DISTRICT
VISA ACTIVITY
MAY 31, 2024

DATE	PURCHASED FROM	AMOUNT	DESCRIPTION	ACCOUNT #	RECEIPT
04/23/24	Adobe	21.66	Software subscription	10-00-4203	Y
04/24/24	Elsevier	42.87	Professional development book purchase	10-00-4265	Y
04/24/24	Elsevier	54.24	Professional development book purchase	10-00-4265	Y
04/24/24	Waste Management	202.85	Monthly trash recycling pickup	10-00-4220	Y
04/24/24	Costco	104.88	Regulators event catering	10-00-4345	Y
04/24/24	Doodle Foreign Transaction Fee	0.29	Software subscription	10-00-4203	N/A
04/24/24	Doodle.com	14.95	Software subscription	10-00-4203	Y
04/26/24	Adobe	21.66	Software subscription	10-00-4203	Y
04/26/24	Microsoft Store	3,147.21	Staff laptop (discount and tax to be refunded)	10-00-4200	Y
04/26/24	US Postal Service	18.40	Postage	10-00-4280	Y
04/29/24	Speedway	37.43	Vehicle fuel	10-01-4322	Y
04/30/24	Amazon	43.93	Trash bags for office garabge	10-00-4200	Y
05/01/24	Microsoft Store	(220.30)	Staff laptop purchase discount reimbursement	10-00-4200	Y
05/02/24	Holiday	80.57	Vehicle fuel	10-01-4322	Y
05/06/24	Youngstedts	80.09	Oil service	10-01-4322	Y
05/06/24	Office Depot	19.99	Labels for the office	10-00-4200	Y
05/07/24	Amazon	71.97	Mouse pad and laptop holder for office	10-00-4200	Y
05/08/24	Youngstedts	62.35	Vehicle maintenance	10-01-4322	Y
05/08/24	O'Reilly Auto Parts	233.00	Vehicle battery	10-01-4322	Y
05/09/24	Youngstedts	70.45	Tire and tube check and change	10 01 4322	Y
05/10/24	US Postal Service	18.40	Postage	10-00-4280	Y
05/13/24	Microsoft	42.00	Monthly software subscription	10-00-4203	Y
05/13/24	Microsoft	10.00	Monthly software subscription	10-00-4203	Y
05/13/24	Microsoft	162.80	Monthly software subscription	10-00-4203	Y
05/13/24	US Postal Service	204.00	Postage	10-00-4280	Y
05/13/24	Microsoft	51.84	Monthly software subscription	10-00-4203	Y
05/16/24	Kahoot!	29.00	Kahoot software subscription	10-00-4203	Y
05/16/24	Kahoot Foreign Transaction Fee	0.58	Kahoot software subscription	10-00-4203	N/A
05/16/24	Holiday	74.91	Vehicle fuel	10 01 4322	Y
05/16/24	Squarespace	10.80	Website builder	10-00-4203	Y
05/20/24	US Postal Service	5.08	Postage	10-00-4280	Y
05/20/24	Amazon	57.09	Toilet paper for office bathrooms	10-00-4200	Y
		\$4,774.99	General Administration Total		

RILEY PURGTORY BLUFF CREEK WATERSHED DISTRICT
VISA ACTIVITY
MAY 31, 2024

DATE	PURCHASED FROM	AMOUNT	DESCRIPTION	ACCOUNT #	RECEIPT
04/24/24	Custom Ink	897.49	T-shirts for Cycle the Creek	20-08-4275	Y
04/26/24	The Home Depot	85.08	Rain barrel workshop supplies	20-08-4345	Y
04/26/24	Scheels	108.51	E&O equipment	20-08-4635	Y
04/29/24	Stickermule	684.00	Stickers for E and O	20-08-4275	Y
05/01/24	Amazon	109.84	Gravel tree bed equipment- E&O	20-08-4635	Y
05/01/24	The Home Depot	42.22	AIS equipment	20-02-4635	Y
05/01/24	Frattalones	29.01	DC- Tubing for auto units	20-05-4635	Y
05/02/24	Amazon	157.81	E&O supplies- games and activities	20-08-4200	Y
05/02/24	Stickermule	233.00	Stickers for E and O	20-08-4275	Y
05/02/24	Birchbark Books	39.22	Book for E and O event	20-08-4200	Y
05/03/24	City of Eden Prairie	100.00	Park rental for E&O event	20-08-4345	Y
05/03/24	The Home Depot	11.19	AIS equipment	20-02-4635	Y
05/03/24	Facebook	112.00	E&O Event promotion	20-08-4275	Y
05/06/24	Menards	(75.95)	E&O - Canopy weight refund	20-08-4201	Y
05/06/24	Teledyne	1,409.00	DC- auto sampling equipment	20-05-4635	Y
05/06/24	Office Depot	54.15	E&O supplies- labels	20-08-4200	Y
05/06/24	Menards	123.65	E&O- Canopy weight and office supplies	20-08-4201	Y
05/06/24	Cub	6.19	Water for E and O event	20-08-4345	Y
05/07/24	Michaels	55.48	Supplies for E and O event	20-08-4200	Y
05/07/24	Target	68.96	Craft supplies for E and O event	20-08-4345	Y
05/07/24	Verizon	7.02	Auto sampling monthly telecommunications	20-05-4240	Y
05/08/24	The Home Depot	116.13	Supplies for E and O event	20-08-4201	Y
05/08/24	Forestry Suppliers	404.71	Soil health test strips	20-13-4201	Y
05/08/24	Target	3.26	E&O craft supplies	20-08-4201	Y
05/08/24	Target	6.06	golf tees for soil sampling	20-13-4201	Y
05/08/24	Office Depot	26.04	E&O- labels	20-08-4200	Y
05/09/24	Office Depot	91.65	E&O- craft supplies	20-08-4201	Y
05/09/24	The Home Depot	6.37	Rain barrel supply	20-08-4345	Y
05/09/24	Teledyne Instruments	2,372.00	DC auto sampling unit equipment	20-05-4635	Y
05/10/24	Hackamore Brewing	60.00	E&O trivia night prizes	20-08-4345	Y
05/13/24	Facebook	5.32	E&O Event promotion	20-08-4275	Y
05/13/24	Facebook	76.43	E&O Event promotion	20-08-4275	Y
05/13/24	The Home Depot	10.20	E&O supplies- sign holder	20-08-4201	Y
05/13/24	The Ice Cream Princess	524.40	Ice cream truck for Cycle the Creek	20-08- 4345	Y
05/13/24	Jimmy John's	180.53	Event catering for Cycle the Creek	20-08-4345	Y
05/13/24	Costco	20.78	Ice and Chips for E and O event	20-08-4345	Y
05/16/24	Rainbrothers	78.00	Rain barrel workshop supplies- E&O	20-08-4345	Y
		\$8,239.75	District-Wide Total		
		\$13,014.74	GRAND TOTAL		

Riley Purgatory Bluff Creek Watershed District

Interim Financial Statements

May 31, 2024



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 www.redpathcpas.com

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Riley Purgatory Bluff Creek Watershed District
Balance Sheet
As of May 31, 2024

ASSETS

Current Assets

4M Fund	\$ 7,125,338.53	
Certificates of Deposit	471,000.00	
Due From Other Govt.	247,047.00	
Taxes Receivable-Delinquent	17,921.54	
Pre-Paid Expense	47,138.23	
Security Deposits	<u>7,244.00</u>	
Total Current Assets:		<u><u>7,915,689.30</u></u>

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$ 274,583.18	
Retainage Payable	12,813.73	
Salaries Payable	21,748.19	
Permits & Sureties Payable	753,835.18	
Deferred Revenue	<u>17,921.44</u>	
Total Current Liabilities:		1,081,261.72

Capital

Fund Balance-General	7,885,742.89	
Net Income	<u>(1,050,955.31)</u>	
Total Capital		<u>6,834,427.58</u>
Total Liabilities & Capital:		<u><u>\$ 7,915,689.30</u></u>

**Riley Purgatory Watershed District
Treasurer's Report/Check Register for the Period of 5/1/24 to 5/31/24
To Be Approved at the June 5, 2024 Board Meeting**

INCOME

Source	Check Date	Dep. Date	Amount	Description
Joel Anderson	04/29/24	05/03/24	\$500.00	Cash Escrow 2024-028
Joel Anderson	04/29/24	05/03/24	200.00	Permit Fee 2024-028
Theodore Mellby	04/29/24	05/03/24	45.00	Partnership-Events
CorTrust Bank	05/07/24	05/20/24	19,360.00	Cash Escrow 2023-022
CorTrust Bank	05/07/24	05/20/24	2,734.00	Permit Fee 2023-022
Olympic Hills Golf Club	05/13/24	05/20/24	20,388.00	Cash Escrow 2024-020
Olympic Hills Golf Club	05/13/24	05/20/24	3,107.00	Permit Fee 2024-020
Christian and Elizabeth Preus	04/29/24	05/20/24	650.00	Permit Fee 2024-006
Kirk and Camille Swanson	4/330/24	05/20/24	650.00	Permit Fee 2024-006
Merjent, Inc.	05/09/24	05/20/24	1,000.00	Permit Fee 2024-031
Eventbrite	05/10/24	05/20/24	692.34	Partnership-Events
Metropolitan Council	05/15/24	05/20/24	4,500.00	Grant Reimbursement
4M Fund	---	05/31/24	31,455.00	May Interest Estimate

Total Income for May, 2024: \$85,281.34

EXPENSES

Payee	Check #	Pay Date	Amount	Description
Upstream Technologies	6679V	05/08/24	(\$7,500.00)	Computer Software *Void
Barr Engineering	6681	06/05/24	85,637.97	Engineering
By the Barrel, LLC.	6682	06/05/24	4,300.00	Events
Carlson-LaVine, Inc.	6683	06/05/24	4,000.00	Escrow Release 2024-029
Century Link (Lumen)	6684	06/05/24	632.50	Office Utilities
Christian Brothers Automotive	6685	06/05/24	2,771.64	Escrow Release 2020-060
Tom Duevel	6686	06/05/24	683.63	Per Diem
Galler Properties, LLC.	6687	06/05/24	500.00	Legal Expenses
HealthPartners, Inc.	6688	06/05/24	5,104.80	Benefits
Hennepin County Treasurer	6689	06/05/24	13,416.86	Property Tax
Amy Herbert	6690	06/05/24	1,792.00	Recording Services
Iron Mountain	6691	06/05/24	468.78	Office Supplies
Larry Koch	6692	06/05/24	346.31	Per Diem
Metro Sales, Inc.	6693	06/05/24	223.82	Printing
Mikan Custom Homes LLC.	6694	06/05/24	2,227.50	Escrow Release 2023-040
Nicola Dell5 LP	6695	06/05/24	8,613.84	Rent
PLM Lake & Land Mgmt. Corp.	6696	06/05/24	27,212.04	Professional Services
Prairie Restorations, Inc.	6697	06/05/24	600.00	Professional Services
Principal Life Insurance Company	6698	06/05/24	1,229.20	Benefits
RMB Environmental Laboratories, Inc.	6699	06/05/24	1,661.00	Lab Services
Smith Partners	6700	06/05/24	40,023.97	Legal Expenses
Carol Standal	6701	06/05/24	73,137.32	Real Estate Purchase

Total Checks for Approval: \$267,083.18

Electronic Payments:

May Wages/Taxes/Benefits	EFT	05/31/24	62,876.28
Ameritas Life Insurance	EFT	05/02/24	98.80
Xcel	EFT	05/02/24	22.98
Xcel	EFT	05/15/24	561.68
May Credit Card	EFT	05/03/24	4,617.59
May Credit Card	EFT	05/15/24	5,365.31

Total Expenses for May, 2024: \$336,008.23

Cash Balances from Ledger for the Month of May	5/1/2024 Balance	Income	Payments	5/31/2024 General Ledger Balance
4M Fund-General Checking	\$7,234,195.82	\$85,281.34	\$194,138.63	\$7,125,338.53

Riley Purgatory Watershed District 2024 Budget Status Report Through 5/31/24

Revenues		2024 Budget	Current Month Revenues	Year-to-Date Revenues	Remaining 2024 Balances	Percent of Budget
	Plan Implementation Levy	\$4,047,281.00	-	\$17,068.46	\$4,030,212.54	0.42%
	Permit	114,000.00	5,769.36	28,716.21	85,283.79	25.19%
	Grant Income	209,000.00	4,500.00	125,924.00	83,076.00	0.00%
	Investment Income	200,000.00	31,455.00	172,431.29	27,568.71	86.22%
	Miscellaneous Income	-	-	-	0.00	0.00%
	Reimbursements	-	-	670.56	(670.56)	0.00%
	Past Levies	4,400,000.00	-	-	4,400,000.00	0.00%
	Partner Funds	666,000.00	-	10,356.80	655,643.20	1.56%
	Total Revenue	\$9,636,281.00	\$41,724.36	\$355,167.32	\$9,281,113.68	3.69%

Expenditures		2024 Budget	Current Month Expenditures	Year-to-Date Expenditures	Remaining 2024 Balances	Percent Expended
10	Administrative					
00-40	Board Administration	\$34,763.00	\$1,125.00	\$15,989.80	\$18,773.20	46.00%
00-41	Employees/Staff	966,980.00	71,575.15	362,268.16	604,711.84	37.46%
00-42	General Office Expenses	187,003.00	13,709.06	77,366.80	109,636.20	41.37%
00-42	Dues/Insurance	47,380.00	-	12,993.00	34,387.00	27.42%
00-43	Professional Services	670,927.00	51,152.72	232,263.42	438,663.58	34.62%
00-48	Advisory Committee	5,150.00	-	-	5,150.00	0.00%
01-43	Fleet Management	11,371.00	595.71	1,187.81	10,183.19	10.45%
	Total Administrative Expenses	\$1,923,574.00	\$138,157.64	\$702,068.99	\$1,221,505.01	36.50%
20	District Wide					
20-01	10-Year Management Plan	\$95,000.00	3,937.20	51,027.82	\$43,972.18	53.71%
20-02	ALS Inspection and Early Response	68,000.00	53.41	53.41	67,946.59	0.08%
20-03	Cost Share/Stewardship Grant	205,000.00	167.58	10,846.48	194,153.52	5.29%
20-05	Data Collection and Monitoring	170,250.00	8,512.55	39,318.26	130,931.74	23.09%
20-06	District Groundwater Assessment	-	2,930.34	3,254.84	0.00	0.00%
20-07	Community Resiliency	200,000.00	1,203.50	1,203.50	198,796.50	0.60%
20-08	Education and Outreach	115,500.00	6,103.08	17,151.58	98,348.42	14.85%
20-09	Plant Restoration - U of M	-	-	27,424.27	(27,424.27)	
20-10	Repair and Maintenance Fund	100,000.00	-	-	100,000.00	0.00%
20-13	Wetland Management	25,000.00	410.77	10,095.22	14,904.78	40.38%
20-14	Groundwater Conservation	5,000.00	-	-	5,000.00	0.00%
20-15	Lake Vegetation Implementation	142,200.00	27,212.04	27,212.04	114,987.96	19.14%
20-16	Opportunity Project	420,000.00	23,038.20	23,038.20	396,961.80	5.49%
20-18	Stormwater Ponds - U of M	-	-	-	0.00	0.00%
20-xx	UAA Updates	60,000.00	-	-	60,000.00	0.00%
	Total District Wide Expenses	\$1,605,950.00	\$73,568.67	\$210,625.62	\$1,398,579.22	13.12%
30-90	Projects					
30	Bluff Creek	\$641,428.00	28,188.07	\$65,229.34	\$576,198.66	10.17%
40	Riley Creek	1,379,000.00	100,142.58	417,384.98	961,615.02	30.27%
50	Purgatory Creek	1,004,700.00	1,484.20	10,813.70	993,886.30	1.08%
90	Reserve	325,000.00	-	-	325,000.00	0.00%
	Total Projects Expenses	\$3,350,128.00	129,814.85	\$493,428.02	\$2,856,699.98	14.73%
	Total Expenditures	\$6,879,652.00	\$341,541.16	\$1,406,122.63	\$5,476,784.21	20.44%

Revenues Over/(Under) Expenses		2024 Budget	Current Month	Year-to-Date	Budget
	Total Revenue	\$9,636,281.00	\$41,724.36	\$355,167.32	\$9,281,113.68
	Total Expenditures	6,879,652.00	341,541.16	1,406,122.63	5,473,529.37
	Revenues Over/(Under) Expenses	\$2,756,629.00	(\$299,816.80)	(\$1,050,955.31)	\$3,807,584.31

No Assurance Is Provided On These Financial Statements
Substantially all disclosures required by generally accepted accounting principles are not included.