

## MEETING MINUTES

### Riley-Purgatory-Bluff Creek Watershed District

#### July 13, 2022, RPBCWD Board of Managers Work Session & Regular Monthly Meeting

PRESENT:

Managers:

Jill Crafton, Treasurer\*  
Larry Koch, Vice President\*  
Dorothy Pedersen, Secretary\*  
David Ziegler, President\*  
Tom Duevel\*

Staff:

Amy Bakkum, Administrative Assistant\*  
Liz Forbes, Grant Program Coordinator\*  
Terry Jeffery, District Administrator\*  
Eleanor Mahon, Education and Outreach Coordinator  
Joshua Maxwell, Water Resources Coordinator\*  
Mat Niklay, Natural Resources Technician  
Louis Smith, Attorney, Smith Partners  
Scott Sobiech, Engineer, Barr Engineering Company\*

Other Attendees:

Andrew Aller, CAC	Jill Karsten
Rodey Batiza	Melissa
Greg Hawks	Marilyn Torkleson, CAC
Terry Jorgenson	Jessica Willey

*\*Indicates attendance at both the workshop and the monthly meeting*

*Note: the Board workshop and meeting were held remotely via meeting platform Zoom in abidance with the District's procedures in response to state COVID-19 actions, mandates, and guidance.*

### 1. 5:00 p.m. Work Session

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President Ziegler called the Board work session to order at 5:02 p.m.

**a. Preliminary Draft Budget**

Administrator Jeffery displayed the Excel spreadsheet with the preliminary draft 2023 District budget staff developed and shared with the managers. Administrator Jeffery said the proposed 2023 levy amount is \$3,854,426, compared to the adopted 2022 levy amount \$3,640,581. He said the proposed 2023 District budget is \$7,163,814 compared to the adopted 2022 budget of 7,394,572. He listed grants staff plans to apply for later this year for 2023.

10 Administrator Jeffery went through the proposed 2023 budget line by line, explaining the  
11 rationale for the numbers.

12 Manager Koch said regarding the Groundwater Conservation and Opportunity Project  
13 line items, he is not in favor of adding funds to these projects as they will probably end of  
14 being more costly than what the District is estimating. He said he the Minneapolis  
15 Construction Index was factored in, and he would like to see if more explicitly factored  
16 in. Manager Koch said he is in favor of soil health but he isn't sure 2023 is the year for  
17 such projects. He said he thinks 5.9% increase will be a sticker shock for a lot of the  
18 watershed's residents, and the District needs to take this into account. Manager Koch  
19 commented he isn't sure it's appropriate to put a negative number in a proposed levy and  
20 instead it would be zero.

21 Manager Pedersen said she would like Administrator Jeffery to include the proposed  
22 dollar amount increase to the average District taxpayer, to provide the managers context  
23 to the proposed 5.9% increase.

24 Manager Koch asked Administrator Jeffery to provide the preliminary draft 2023 budget  
25 to the CAC as well as the link to this work session because Manager Koch is interested in  
26 the CAC's feedback. Manager Koch said he needs to see a comprehensive schedule going  
27 over the next several years to have a better handle on the next five years in regard to the  
28 District's 10-Year Plan. He said he would like to see more detail on the compensation  
29 level and see the increases and make sure staff is treated fairly. Manager Koch asked staff  
30 to go back and make sure where the 2022 budget is starting from is where 2021 final  
31 numbers ended up, because he is concerned that this year the Board didn't take action to  
32 true up the 2021 budget. Manager Koch noted his concern about inflation and is  
33 concerned the District is scheduling too much for 2023 because he thinks with inflation  
34 the costs will be greater than the project estimates. He said all there needs to be a  
35 comprehensive look at all the multi-year projects. Administrator Jeffery noted the  
36 Board's ability to delay some of the planned projects by a year if needed and it makes  
37 sense to see what happens in the bidding cycle.

38 Manager Crafton said she is in favor of the District moving forward with project, for  
39 example the work on the hydraulic and hydrologic model won't do the cities any good if  
40 there aren't going to be mitigation projects. She said she foresees a lot of cutting edge  
41 opportunities the District could leverage especially regarding climate action plans and  
42 natural resources. Manager Crafton said she thinks there needs to be direction on how to  
43 incorporate ecosystem services and about the metrics the District is collecting.

44 Manager Pedersen raised the topic of IT services. Administrator Jeffery noted the  
45 contract with the current provider extends to the end of this year. He said an RFP for IT  
46 services subsequent to the end of that contract can be drafted to include the IT services  
47 the District needs.

48 President Ziegler said he agrees with the comments raised by the other managers, and he  
49 doesn't think the District can delay soil health initiatives. He said the Board and staff  
50 need to find budget for the soil health program so the District can get on a better track  
51 toward alleviating climate change issues in a more environmentally friendly manner.

52 Manager Koch said there needs to be Board workshops sooner rather than later to make  
53 decisions about the District is going to do and hold some meaty meetings and discuss  
54 how to value certain projects and discuss bang for bucks.

55 Manager Crafton said Administrator Jeffery said the planning isn't expensive. She said  
56 the District has expert resources such as Joe Bischoff at Barr Engineering, and she would  
57 like those resources to draft a framework and a workplan. She said the Board needs to be  
58 informed but she doesn't think there needs to be a lot of workshops with the managers  
59 talking and the Board needs to use the expertise of its staff and consultants.

60 Manager Pedersen commented that in the landscaping industry this year projects are  
61 running 15% to 30% higher due to the economy and factors such as supply chain and  
62 labor costs.

63 The managers agreed it was time to move to the next item on the workshop agenda.

64

65 **b. CAC/ BOM Communications**

66 Administrator Jeffery introduced CAC Chair Andrew Aller. Mr. Aller noted the CAC  
67 minutes summarize the discussion about CAC-Board of Managers (BOM)  
68 communication processes that the CAC had at its most recent meeting. He said points  
69 raised were about having more or better communication to the CAC from the Board in  
70 order to facilitate the CAC helping the Board do its job better.

71 Mr. Aller referred to the displayed PowerPoint presentation "BOM-CAC Communication  
72 Flow, Board of Managers Workshop, July 13, 2022." He went through the presentation,  
73 highlighting the CAC's communication concerns, and potential solutions, including:

- 74 • Process to dismiss CAC member is undefined
- 75 • Timing of flow of info/topics from BOM to CAC
- 76 • Lack of defined leadership process

77 The managers and staff shared their ideas about potential solutions, including about the  
78 timing and process for distributing draft BOM minutes and inviting the CAC chair to the  
79 Board workshop and meeting agenda setting sessions.

80 Mr. Aller went through a flow chart illustrating the BOM-CAC communication process.  
81 Manager Koch commented he thinks the Board should be required to take action on each  
82 CAC motion, so the CAC gets immediate feedback.

83 President Ziegler asked Administrator Jeffery to make a note to invite the CAC chair or  
84 vice chair to the next session for setting the draft Board meeting agenda.

85 Manager Pedersen moved to adjourn the workshop. Manager Crafton seconded the  
86 motion. Upon a roll call vote, the motion carried 4-0 as follows:

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<i>Manager</i>	<i>Action</i>
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Crafton	Aye
Koch	Aye
Pedersen	Aye
Ziegler	Aye

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The workshop adjourned at 6:28 p.m.

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**2. Call to Order of Regular Monthly Meeting**

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President Ziegler called to order the Wednesday, July 13, 2022, Board of Managers Regular Meeting at 7:00 p.m. The meeting was held remotely via meeting platform Zoom.

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**3. Managers Oath of Office**

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Attorney Smith led David Ziegler and Tom Duevel through the Oath of Office of the Office of Manager of the Riley Purgatory Bluff Creek Watershed District.

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**4. Approval of Agenda**

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Manager Crafton moved to approve the agenda. Manager Pedersen seconded the motion.

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Manager Crafton requested to add an agenda item about directing staff to develop an ecosystem services framework along with goals, objectives, and strategy as well as a workplan and a draft Plan amendment to include ecosystem services in the District’s 10-Year Plan.

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Manager Koch asked to move off the Consent Agenda items 8b – Accept June Staff Report, 8c – Accept June Engineer Report, 8f – Approve Permit 2022-010 Suite Living of Eden Prairie, 8g – Modification for Permit 2022-017 Oak Point Elementary Access Revision, 8k – Approve Permit 2022-051 Awes Shoreline Restoration, and move to consent 9e – Adopt Resolution 2022-054 Authorizing Task Order 39 for Barr Engineering to Conduct the Preliminary Engineering Study for the Lotus Lake Watershed Water Quality Improvement Project, and add action items regarding the rules violation on Lotus Lake, directing staff to prepare the letter to the City of Chanhassen about wake boats, and considering directing staff to prepare a letter to the City of Chanhassen about the maintenance of gutters along 78<sup>th</sup> Street. Manager Koch requested asking staff to put together a grant application to BWSR for developing and implementing a plan to develop improving working relationships between managers and staff. Manager Koch asked to add an agenda item for staff to consider proposed request to engage an HR consultant.

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113 Manager Crafton and Manager Pedersen accepted Manager Crafton and Manager Koch’s requests  
 114 as a friendly amendment. Upon a roll call vote, the motion carried 4-0 with one abstention as  
 115 follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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**5. Matters of General Public Interest**

118 President Ziegler presented the procedure for raising Matters of General Public Interest. Ms.  
 119 Marilynn Torkelson, Eden Prairie resident and CAC member, said she was approached by a  
 120 resident about concerns about the pedestrian bridges across Purgatory Creek near Highway 62.  
 121 Ms. Torkelson said the resident noticed debris and wanted to know who makes sure the bridges  
 122 are safe, not causing erosion, and are above the creek’s high water level. Administrator Jeffery  
 123 said those answers can be provided to the resident if the resident wants to provide contact  
 124 information. President Ziegler asked Administrator Jeffery to get back to the resident.

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**6. Reading and Approval of Meeting Minutes**

**a. Minutes of the June 1, 2022, RPBCWD Board of Managers Regular Monthly Meeting**

126 Manager Pedersen moved to approve the minutes of the June 1, 2022, RPBCWD Board of  
 127 Managers Regular Monthly Meeting. Manager Crafton seconded the motion. Manager  
 128 Crafton noted a correction on line 14 and other lines to correct the spelling of aquifers.  
 129 She said on line 82 to insert the word “abstraction” after 1.1 inch. Manager Crafton said  
 130 on line 93 to update the word “talk” to talking. She said on line 94 replace tying with  
 131 talking. Manager Crafton noted on line 200 to update the minutes to reflect the summer  
 132 tour will be held in August not June. On line 268-69 replace “has” with “have.”

135 Manager Koch asked to update line 240 to state “...asked if we are proposing to amend”  
 136 instead of “proposed to amend”. He said on line 329 to strike the numbers.

137 President Ziegler left the meeting. Vice President Koch assumed the role of leading the  
 138 meeting. Upon a roll call vote, the motion carried 3-0 with one abstention and one absence  
 139 as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Aye
Duevel	Abstain
Koch	Aye
Pedersen	Aye
Ziegler	Absent

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**b. Minutes of the June 2, 2022, RPBCWD Board of Managers Special Meeting with June 8, 2022, Meeting Continuance**

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Manager Koch said he recently received the recording and said he feels there are several gratuitous opinions in the minutes by the drafter of the minutes as to what happened or didn't happen. Manager Koch said he would like to lay over the minutes to give him a chance to review the recordings. Manager Koch moved to lay over the minutes to the next Board of Managers meeting. Manager Crafton seconded the motion. When President Ziegler rejoined the meeting, he reassumed leading the meeting, and the roll call vote resumed. Upon a roll call vote, the motion failed 2-2 with one abstention:

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<i>Manager</i>	<i>Action</i>
Crafton	Aye
Duevel	Abstain
Koch	Aye
Pedersen	No
Ziegler	No

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President Ziegler asked Manager Koch to repeat his statements regarding the minutes, as President Ziegler was experiencing technical issues and was not present to hear Manager Koch's request or comments. Manager Koch said in reading the minutes, in his view there are gratuitous opinions as to what was one or not done, for example, interruptions or not. He said he is asking the Board to lay over the minutes until he reviews the recording so he can see if he agrees with that interpretation or not.

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Manager Pedersen moved to accept the minutes as written. Manager Crafton seconded the motion. Manager Koch moved again to lay the minutes over to the next meeting for the

161 reasons he previously stated. The motion died due to lack of a second. Upon a roll call  
 162 vote, the motion carries 3-1 with one abstention:

163

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	No
Pedersen	Yes
Ziegler	Yes

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**7. CAC**

165 **a. Report and Accept CAC Minutes**

166 Manager Crafton moved to accept the CAC minutes. Manager Pedersen seconded the  
 167 motion. Upon a roll call vote, the motion carried 3-0 with one abstention and one absence  
 168 as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Absent

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171 President Ziegler introduced CAC Chair Andrew Aller to provide the CAC report. Mr.  
 172 Aller summarized the CAC’s discussion about the requirements of a CAC member and  
 173 the presentation shared earlier at the Board workshop. He thanked the Board for listening  
 174 the CAC’s comments and concerns.

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176 **b. Confirm Board Representative for July 18th CAC Meeting**

177 President Ziegler volunteered to be the Board representative at the CAC’s July 18<sup>th</sup>  
 178 meeting.

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**8. Consent Agenda**

180 President Ziegler read aloud the items on the Consent Agenda. Manager Pedersen moved to  
 181 accept the Consent Agenda. Manager Crafton seconded the motion. Manager Koch moved to  
 182 amend the motion to adopt Resolution 22-051 with the items we just read and that those items be  
 183 specifically incorporated into the resolution to be signed by the Secretary. Managers Crafton and  
 184 Pedersen accepted Manager Koch’s amendment as a friendly amendment. Upon a roll call vote,  
 185 the motion carried 4-0 with one abstention as follows:

186

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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188 The Consent Agenda included items 8a – Adopt Resolution 22-051 to Approve Consent Agenda,  
 189 8d – Accept June Construction Inspection Memo, 8e – Approve Permit 2021-062 The Ellie  
 190 Development as Presented in the Proposed Board Action Section of the Permit Review Report,  
 191 8h – Approve Modification for Permit 2022-026 Chapel Hill, 8i – Approve Permit 2022-039  
 192 Taco Bell Redevelopment as Presented in the Proposed Board Action Section of the Permit  
 193 review Report, 8j – Approve Permit 2022-044 Staring Lake Corporate Center as Presented in the  
 194 Proposed Board Action Section of the Permit Review Report, 8l – Adopt Resolution 2022-052  
 195 Authorizing Payment on Pay Application #3 for Rice Marsh Lake Water Quality Improvement  
 196 Project, and 9e – Adopt Resolution 2022-054 Authorizing Task Order 39 for Barr Engineering to  
 197 Conduct the Preliminary Engineering Study for the Lotus Lake Watershed Water Quality  
 198 Improvement Project.

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**9. Action Items**

200 **a. Items Pulled from Consent Agenda**

201 **i. Accept June Staff Report**

202 Manager Koch moved to accept the June Staff report. Manager Pedersen  
 203 seconded the motion.



204 Manager Koch said he doesn't have a problem voting on accepting the report if  
 205 he hasn't found anything wrong, but he would like to have an opportunity to  
 206 discuss it, and if he has that opportunity, then he doesn't have a problem  
 207 accepting the report.

208 Attorney Smith said previously the agenda had included staff report also under  
 209 discussion items, so managers and staff could discuss any items in the report as  
 210 needed.

211 Manager Koch moved to adopt the proposed Board resolution set forth in the  
 212 report on . Manager Pedersen seconded the motion. Upon a roll call vote, the  
 213 motion carried 4-0 with one abstention as follows:

214

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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216 **ii. Accept June Engineer's Report**

217 Manager Koch moved to accept the June Engineer's report with the reservation  
 218 to ask questions later on regarding the report. Manager Pedersen seconded the  
 219 motion. Upon a roll call vote, the motion carried 4-0 with one abstention as  
 220 follows:

221

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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223 **iii. Approve Permit 2022-010 Suite Living of Eden Prairie as Presented**  
 224 **in the Proposed Board Action Section of the Permit Review Report**

225 Manager Koch asked for information about the proprietary system proposed to  
 226 be installed in this location, such as has the District used this system previously.  
 227 Engineer Sobiech responded the reference to the proprietary systems is for the  
 228 underground chamber system to store water, but it is not a filtration system. He  
 229 described the typical recommended maintenance of cleaning out sediment.

230 Manager Koch moved to adopt the proposed resolution set forth in the report on  
 231 Permit 2022-010 and have those resolutions\* incorporated into the minutes as  
 232 the Secretary deems appropriate. Manager Pedersen seconded the motion. Upon  
 233 a roll call vote, the motion carried 4-0 with one abstention as follows:

234

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Duevel	Abstain
Koch	Aye
Pedersen	Aye
Ziegler	Aye

235 [\*Resolutions under Proposed Board Action incorporated below as referenced in motion and  
 236 sourced from memo “Riley Purgatory Bluff Creek Watershed District Permit Application  
 237 Review, Permit No. 2022-010” included in the Board meeting packet for the RPBCWD Board of  
 238 Managers Regular Meeting, July 13, 2022]

**Proposed Board Action**

Manager \_\_\_\_\_ moved and Manager \_\_\_\_\_ seconded adoption of the following resolutions based on the permit report that follows and the presentation of the matter at the July 13, 2022 meeting of the managers:

Resolved that the application for Permit 2022-010 is approved, subject to the conditions and stipulations set forth in the Recommendations section of the attached report;

Resolved that on determination by the RPBCWD administrator that the conditions of approval have been met, the RPBCWD president or administrator is authorized and directed to sign and deliver Permit 2022-010 to the applicant on behalf of RPBCWD.

Upon vote, the resolutions were adopted, \_\_\_\_\_ [VOTE TALLY].

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240 **iv. Approve Modification for Permit 2022-017 Oak Point Elementary**  
 241 **Access Revision as Presented in the Proposed Board Action Section**  
 242 **of the Permit Review Report**

243 Manager Koch asked for clarification on the reason for the modification.  
 244 Engineer Sobiech provided clarification. Manager Koch asked if there is an  
 245 existing maintenance agreement that was part of the original permit. Engineer  
 246 Sobiech said it was part of the original conditional approval of the permit.  
 247 Administrator Jeffery noted the maintenance agreement also needs to be  
 248 specific to that device.

249 Manager Koch moved to adopt the proposed resolution set forth on the first  
 250 page of the report regarding Permit 2022-017 Approving the Modification of  
 251 the Permit with the additional requirement that any maintenance agreement be  
 252 approved by Counsel, Staff, and the Engineer as they deem necessary. Manager  
 253 Pedersen seconded the motion.

254 Manager Koch provided suggestions about the format of permit review reports.  
 255 Administrator Jeffery suggested holding a Board workshop to walk the  
 256 managers through the review process and learn about where legal counsel is  
 257 involved and what templates are being used. Manager Koch said he is in favor  
 258 of anything that can make reviewing and approving these efficient.

259 Manager Crafton said this is already part of the conditional approval, so adding  
 260 it again seems redundant. She said she is worried about building in redundancy  
 261 but is fine if staff . Manager Pedersen agreed with Manager Crafton’s  
 262 comments. Manager Koch said he would really appreciate following Robert’s  
 263 Rules of Order and for people to be addressed before speaking. Manager Koch  
 264 said regarding Manager Crafton and Manager Pedersen’s comments, trust is  
 265 earned, and he doesn’t care if the District has been doing it for 1,000 years,  
 266 people make mistakes, and he isn’t going to approve anything that he doesn’t  
 267 know what’s happening and making sure the “i”s are dotted and the “t”s are  
 268 crossed. Administrator Jeffery said he thinks a Board work session on how  
 269 these approvals are made will be helpful to the managers in understanding the  
 270 process. Manager Crafton suggested inviting the CAC to such a work session,  
 271 or if it’s recorded, the CAC could watch it.

272 Manager Crafton seconded the motion. Upon a roll call vote, the motion carried  
 273 4-0 with one abstention as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain

Koch	Yes
Pedersen	Yes
Ziegler	Yes

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**v. Approve Permit 2022-051 Awe's Shoreline Restoration as Presented in the Proposed Board Action Section of the Permit Review Report**

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Manager Koch stated he pulled this item from the Consent Agenda because he thinks it an example of perhaps an area we need to reconsider the rules regarding the shoreline, etcetera. He said he believes it's in the rule that the idea is to try to have some BMP to try to impede the immediate flow of surface water into the lake.

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Engineer Sobiech provided historical information about previous discussion and action about shoreline buffers and BMPs. He informed the Board that the District doesn't require BMPs or stormwater management of the upland area when there's a shoreline-only project. Engineer Sobiech said he and Administrator Jeffery have this topic in their notes of items to bring up and discuss with the Board during the District's rulemaking process.

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Manager Koch moved to adopt the resolutions proposed on page 1 of the report on Permit 2022-051. Manager Pedersen seconded the motion. Upon a roll call vote, the motion carried 4-0 with one abstention as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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**b. Accept May Treasurers' Report**

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Manager Crafton moved to accept the May Treasurer's Report. Manager Pedersen seconded the motion. Manager Crafton stated the report has been reviewed in accordance with the District's internal controls and policies and procedures.

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Manager Koch commented about the permit review budget status and asked about budget status of the community resiliency line item. Administrator Jeffery provided that information. Administrator Jeffery suggested Barr Engineering provide an update to the

301 Board in late summer or early fall about the community resiliency modeling. Manager  
 302 Koch shared his concerns about the Duck Lake partnership and reiterated his concerns  
 303 about the failure to report the obligation to make the payment on the Duck Lake  
 304 partnership as liabilities. He said he thinks it is a significant and material misstatement,  
 305 notwithstanding the auditor’s report. Manager Koch objected to failure to use the Visa  
 306 card in doing our reporting. He said regarding reporting Visa payments as being the  
 307 vendor, he doesn’t believe that is an acceptable accounting practice. Manager Koch said  
 308 if we are going to do it that way, at the end of the year, we should get a consolidated  
 309 report so we know which vendor we paid how much, which is the only way we have a  
 310 chance of determining whether or not, it may not be fraud but it may be directing or  
 311 purchasing in the wrong places. He asked the Audit and Finance Committee to consider  
 312 his points.

313 Manager Crafton commented the Visa charges are thoroughly vetted by staff Bakkum  
 314 and herself and she has discussed the process with the accountant. Manager Pedersen  
 315 remarked her husband is a CPA and has been the CFO of a number of large medical  
 316 associations and clinics and his opinion as well as the District’s process is fine, with two  
 317 people already reviewing the Visa charges, which are notated. Manager Koch said if  
 318 Manager Pedersen’s husband was the District’s CFO, he would give it more weight.  
 319 Manager Koch said he knows many, many CFOs and he can tell everyone that Cargill  
 320 and all the major companies track these specifically by vendor. He said the last time he  
 321 checked with them, which was this year, nothing is listed as a Visa charge. Manager  
 322 Koch said this is a difference of opinion, and if the accountants want to give him a letter  
 323 to that effect, then he’d certainly take it into consideration.

324 Manager Crafton commented she thinks that it being a little dismissive of what she is  
 325 trying to do by following the District’s internal controls. She described her accounting  
 326 experience and said she is well aware of what has to be checked. Manager Koch said  
 327 this is not a question about checking it out, it’s a matter of accumulating it, compiling it,  
 328 and knowing who your vendors are and where you are spending your money. He said  
 329 it’s not a matter of was the receipt checked, it’s a matter of knowing what you’re  
 330 spending, because you can’t control what you don’t know.

331 Upon a roll call vote, the motion carried 3-1 with one abstention as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	No
Pedersen	Yes
Ziegler	Yes

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**c. Approve Paying the Bills**

Manager Crafton moved to pay the bills. Manager Pedersen seconded the motion. Manager Koch said Administrator Jeffery circulated Manager Koch’s resolution. Manager Koch moved to amend the motion to be consistent. Manager Crafton and Manager Pedersen accepted Manager Koch’s amendment as a friendly amendment. Manager Koch read aloud from his resolution:

Now therefore be it resolved the Board of Managers hereby approve paying of the bills set forth in the Treasurer’s Report for the July 13, 2022, meeting of the Board of Managers.

Manager Crafton and Manager Pedersen accepted Manager Koch’s amendment as a friendly amendment. Manager Koch asked about his per diem reimbursement acknowledged on June 3 or 4. He said he hasn’t gotten a response from Administrator Jeffery and wondering if there is a glitch in the process. Administrator Jeffery apologized and said he hadn’t forwarded the request to Staff Bakkum but will do so in time to be included in the bills for Board action at the August Board of Managers meeting. Upon a roll call vote, the motion carried 4-0 with one abstention as follows:

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	No
Pedersen	Yes
Ziegler	Yes

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**d. Adopt Resolution 2022-053 Awarding Silver Lake Water Quality Project Restoration to Prairie Restoration, Inc.**

Manager Pedersen moved to adopt Resolution 2022-053 Awarding Silver Lake Water Quality Project Restoration to Prairie Restoration, Inc. Manager Crafton seconded the motion. Engineer Sobiech clarified that this restoration work is to finish the work that Molnau Trucking was unable to complete as part of their contract. Upon a roll call vote, the motion carried 4-0 with one abstention as follows:

<i>Manager</i>	<i>Action</i>
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Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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- e. **Adopt Resolution 2022-054 Authorizing Task Order 39 for Barr Engineering to Conduct the Preliminary Engineering Study for the Lotus Lake Watershed Water Quality Improvement Project**

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[As part of Board action in Agenda Item 4, this item was moved to the Consent Agenda].

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- f. **Adopt Resolution 2022-055 Accepting Upper Bluff Creek Feasibility Study and Call a Public Hearing at the August 3, 2022, Regular Meeting of the Board of Managers to Order Design**

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Manager Crafton moved to adopt Resolution 2022-055. Manager Pedersen seconded the motion. Upon a roll call vote, the motion carried 4-0 with one abstention as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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- g. **Schedule Special Meeting of the Board of Managers Concerning Hostile workplace Investigation**

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Attorney Smith stated Legal Counsel prepared and circulated a memo and he can get that memo to Manager Duevel. Attorney Smith said if the Board wants to simply discuss the mechanics of the special meeting, that is in order now, and if the Board wished to have a more substantive discussion about the underlying issues, then he recommends the Board go into closed session.

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Manager Koch moved to schedule a closed session at the August meeting to discuss the report regarding the hostile workplace investigation. Manager Pedersen voiced her

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383 concern about the amount of time the Board may need for the topic and whether that  
 384 would extend the monthly meeting. Manager Koch said he has had communications  
 385 with Mr. Smith regarding information, documentation, availability of persons, and  
 386 based on those, he is not sure it will take that long. Manager Koch said he thinks it  
 387 would be prudent to have a closed session on August 3<sup>rd</sup> regarding the report, and from  
 388 there decide if the Board needs more time. He said there is no less than 10 hours of  
 389 interviews and minimum 6 hours of meetings that he thinks need to be reviewed, so if  
 390 you think it's going to be that long, then he will need at least until the middle of August,  
 391 the same period or longer than it took to prepare this report.

392 Manager Ziegler suggested putting it on the agenda for the August meeting as a closed  
 393 session. Administrator Jeffery said the Board has a work session scheduled that evening  
 394 for the topics of draft 2023 budget and District plan review. President Ziegler seconded  
 395 the motion to hold a closed session on this topic at the Board's Regular August meeting.

396 Manager Pedersen asked for Legal Counsel to comment on whether the Board  
 397 scheduling the discussion of this topic for August 3<sup>rd</sup> and then possibly at that meeting  
 398 scheduling a subsequent discussion, if it looks like the Board is giving this topic the  
 399 importance it needs based on what is involved in this topic. Attorney Smith said this  
 400 would be a timely response given all the considerations and having the discussion at the  
 401 August 3<sup>rd</sup> meeting would be responsive and timely. Manager Koch said he is  
 402 reconsidering his motion because he would probably be ok with the 3<sup>rd</sup> if he receives all  
 403 the information he has requested and that hasn't happened, so until he receives all that  
 404 information, he will need at least two weeks to evaluate all that information.

405 Manager Koch withdrew his motion. Manager Koch moved to set a special meeting for  
 406 August 10<sup>th</sup> at 7 p.m. conditioned upon his receipt yet this week of all the information  
 407 he has requested. President Ziegler asked Attorney Smith to comment. Attorney Smith  
 408 said he thinks he can follow up separately on the information requests, which are some  
 409 of them which are quite extensive. He said he thinks he can provide an update to all the  
 410 managers, including Manager Koch. Attorney Smith said he thinks all of the  
 411 information that is reasonably necessary to prepare for the meeting will definitely be  
 412 available this week and he also believes that August 10<sup>th</sup> would not be a date that  
 413 reflects undue delay, so it is within a reasonable amount of time to have this matter  
 414 addressed. Manager Pedersen seconded the motion.

415 Upon a roll call vote, the motion carried 5-0 as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Yes
Koch	Yes
Pedersen	Yes



Ziegler	Yes
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**h. Adopt Resolution 2022-056 Authorizing Change Order and Amendment of Cooperative Agreement with Bear Path Golf and Country Club**

Manager Crafton moved adoption of Resolution 2022-056 Authorizing Change Order and Amendment of Cooperative Agreement with Bear Path Golf and Country Club. Manager Pedersen seconded the motion.

Manager Koch said with respect to the proposed amendment, on page 2, paragraph 1, letter B, he believes the words “at its sole cost and expense” should be added to the end of that paragraph to be consistent with item D. Manager Koch asked for details on how the proposed revision to \$35,154 was arrived at. Administrator Jeffery responded that regarding his suggested edit for 1B, it will not be at their sole cost and expense, as that cost will fall to the District. Engineer Sobiech provided details about the proposed revision and the specific items totaling the \$35,154.

Manager Koch recommended the amendment have a very specific schedule saying notwithstanding anything else, here is what each party is going to pay and that to avoid disputes, we include those items in C: i-iv to the extent we know them or wait until we know them, so we have a fixed number. He said we should be nailing down every dollar, who pays what and who receives what. Administrator Jeffery said the District could put it in a tabular form, but the amendment itemizes it. Manager Koch moved to amend the motion to have staff and Legal Counsel coordinate revisions of the proposed amendment to make clear exactly who is paying what with the view toward having this amendment settle the amount to be paid by whatever party to the other party so that it’s clear and concise. Managers Crafton and Pedersen agreed to the friendly amendment. Attorney Smith requesting adding to the resolution a condition that there is proof of proper recordation of the easement as a condition to the President’s execution of the amendment. Engineer Sobiech reported the District received proof of recordation of the declaration but not the easements. Manager Koch moved to amend the motion to insert as Legal Counsel and staff deem appropriate in the amendment that will ensure that proof of recordation of the easements is provided as a condition to any further payments for the amendment, using such language as Legal Counsel deems necessary and appropriate. Managers Crafton and Pedersen accepted Manager Koch’s friendly amendment. Upon a roll call vote, the motion carried 4-0 with one abstention as follows:

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain

Koch	Yes
Pedersen	Yes
Ziegler	Yes

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**i. Authorize Legal Counsel and Staff to Prepare Resolutions to be Submitted and Considered by MAWD**

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President Ziegler proposed removing the resolution regarding carcinogenic materials being spread on lawns because MAWD seems spread thin and this topic should be a Minnesota Pollution Control Agency topic and possibly just going with the other resolutions.

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Manager Koch moved to authorize and direct staff and Legal Counsel to update and necessary and appropriate the resolutions the District forwarded to MAWD last year with the exception of the resolution on carcinogenics and that staff submit the resolutions to MAWD for timely consideration. Manager Pedersen seconded the motion. Administrator Jeffery asked for clarification about the managers input about updating the resolution about remote meetings. Manager Koch said the District’s proposed resolution provided each District to decide how it wants to hold its meetings and conduct its business and he thinks the resolution covers everything on that basis. President Ziegler made the friendly amendment that staff will bring the updated resolutions to the managers at the next Board meeting. Managers Koch and Pedersen accepted the friendly amendment. Upon a roll call vote, the motion carried 4-0 with one abstention as follows:

470

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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474

**j. Consider Directing Staff to Develop an Ecosystem Services Framework along with Goals, Objectives, and Strategy as well as a Workplan and a Draft Plan Amendment to include ecosystem services in the District’s 10-Year Plan.**

475

476

Manager Crafton moved to direct staff to develop an ecosystem services framework along with goals, objectives, and strategy as well as a workplan and a draft Plan amendment to

477 include ecosystem services in the District’s 10-Year Plan. President Ziegler seconded the  
 478 motion. Manager Koch moved to amend the motion to ask staff to come back with their  
 479 idea on what they envision as a possible project and an estimate on what they think it  
 480 would take in cost so we have something we could discuss. Manager Koch said staff have  
 481 other things to do and there is a cost to it, so we should get staff’s input so we know what  
 482 they think about it, the time it will take, and how to develop it. Manager Crafton said this  
 483 isn’t about a project, it’s about developing a framework and staff has the expertise.  
 484 Manager Koch offered his suggestions on the approach the staff and Board could take.

485 Administrator Jeffery suggested bringing back to the Board a scope, schedule, and budget  
 486 for the managers to react to at the September meeting at the latest. Manager Crafton  
 487 supported that suggestion. Manager Koch amended the motion to proceed as  
 488 Administrator Jeffery outlined and to direct Administrator Jeffery to put together a scope,  
 489 schedule, and budget to bring back to the Board by the September meeting. Manager  
 490 Crafton and President Ziegler accepted the Manager Koch’s friendly amendment. Upon a  
 491 roll call vote, the motion carried 4-0 with one abstention as follows:

492

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

493

494 **k. Rules Violations on Lotus Lake**

495 Manager Koch moved to authorize staff and Legal Counsel to prepare a response of  
 496 proposed action regarding the rules violations on Lotus Lake for the Board’s consideration  
 497 at its next meeting. Manager Koch said there are three rules violations on Lotus Lake.  
 498 Manager Pedersen seconded the motion. Upon a roll call vote, the motion carried 4-0 with  
 499 one abstention as follows:

500

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes

Pedersen	Yes
Ziegler	Yes

501

502

**i. Letter to City of Chanhassen about Wake Boats**

503

Manager Koch moved to authorize and staff along with Legal Counsel to draft a letter to the City of Chanhassen regarding our concerns about the effects of wake boats on our lakes and to provide it for the Board’s consideration at its next Board of Managers meeting. He suggested basing it on the proposal the District drafted to MAWD or using that as a letter or cover letter to the studies by the University of Minnesota and by Wisconsin. Upon a roll call vote, the motion carried 4-0 with one abstention as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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511

**m. Consider Directing Staff to Prepare a Letter to the City of Chanhassen about the Maintenance of Gutters along 78<sup>th</sup> Street**

512

513

Manager Koch said he has sent several pictures to Administrator Jeffery of the hay-like grass cuttings along the gutter along 78<sup>th</sup> Street. Manager Koch said he has snapped a picture and sent it to the City per its SeeClickFix process and got basically a response that they aren’t going to do anything. He said he sent an email to each member of the City Council and got no response. Manager Koch said the street sweeper could be run down the street to sweep up that hay, that would end up in the creek. Manager Koch moved to have staff prepare a letter for the Board’s consideration urging Chanhassen to maintain the streets and gutters to avoid polluting the stream. Manager Crafton asked if the first step could be for Administrator Jeffery to reach out to the City. Administrator Jeffery said he could do so. Manager Koch’s motion died due to lack of a second.

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Manager Koch moved to authorize Administrator Jeffery to reach out to the City of Chanhassen to see why they won’t maintain the gutters and to explain the consequences of not cleaning gutters. Manager Crafton seconded the motion but specified she wants the tone of the communication to be exploring the subject and not confrontational. Manager

524

525

526

527 Pedersen agreed with Manager Crafton’s point. Upon a roll call vote, the motion carried  
 528 5-0 as follows:

529

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Yes
Koch	Yes
Pedersen	Yes
Ziegler	Yes

530

531 **n. Consider Preparing a Grant Application to BWSR for Developing and**  
 532 **Implementing a Plan to Improve working relationships between managers**  
 533 **and staff**

534 Manager Koch moved to direct staff to draft an application for a grant from BWSR for  
 535 funds to assist in developing and implementing a plan to improve the working  
 536 relationship among the managers and staff and such application be considered by the  
 537 Board at the next Board of Managers meeting. Manager Crafton seconded the motion.  
 538 Upon a roll call vote, the motion carried 3-1 with one abstention as follows:

539

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	No
Ziegler	Yes

540

541 **o. Consider Resolution to Engage Services of HR Consultant**

542 Manager Koch moved to adopt the resolution he submitted in 2020 to solicit an HR  
 543 consultant to engage to advise us on human resources issues. The motion died due to lack  
 544 of a second.

**10. Committee Reports**

545 **a. Personnel Committee Report**

546 Manager Pedersen reported the Committee did not meeting in the past month and the  
547 next meeting is scheduled for July 29<sup>th</sup>.

548 **b. Governance Committee Report**

549 President Ziegler noted Committee's draft meeting minutes were included and cover the  
550 Committee's report.

## 11. Discussion Items

551 **a. Staff Report**

552 Manager Koch asked about the status of set up with 4M and US Bank and status of  
553 account transfer. Administrator Jeffery provided a status update. Manager Koch asked  
554 Administrator Jeffery to elaborate on the issues with IT and Imagine IT. Administrator  
555 Jeffery described issues staff has had with Microsoft 365 and experiences with the  
556 service from Imagine IT. Manager Koch asked Administrator Jeffery to come back to  
557 the Board with a recommendation about how to proceed regarding IT services.

558 Manager Koch mentioned the issue with Carver County and the ditch issues on the west  
559 side of Powers Boulevard regarding significant erosion down the sides of the ditch. He  
560 asked if Administrator Jeffery has reached out to the County. Administrator Jeffery  
561 provided an update and noted Carver County has no permits in with the District but has  
562 had projects in the District. Manager Koch said he would like the District to consider  
563 what it is going to do to protect the wetland below that project area.

564 Manager Koch suggested treating Eurasian water milfoil earlier in the season as to not  
565 have the debris post-treatment ending up relocating and adding phosphorous. He asked  
566 if the District is doing a second Eurasian water milfoil treatment. Administrator Jeffery  
567 said not on Lotus Lake. Manager Koch suggested letting Lotus Lake residents know.

568 Manager Koch asked if the Lake Susan spent lime is working. Administrator Jeffery  
569 said it is working.

570 **b. Engineer's Report**

571 Manager Koch asked for an update on the Duck Lake issue. President Ziegler and  
572 Administrator Jeffery provided an update.

573 **c. Scheduled Improvements of Dell Road and Opportunities**

574 Administrator Jeffery reported the City of Eden Prairie is looking at improving Dell  
575 Road where the gravel road is, and it gives the District time to look at that reach and the  
576 culvert crossing as well as the private crossing the individual spoke to the Board about  
577 at a Board meeting.

578 **d. Scheduled Improvements of Galpin Avenue**

579 Administrator Jeffery said there could be an opportunity to coordinate any work on  
580 Bluff Creek reach 5 with the scheduled improvements of Galpin Avenue to realize some

581 efficiencies. He said the Galpin improvements are scheduled for 2023 but there could be  
 582 more opportunity to look at regional treatment if the work is scheduled further out.

583 **e. Spring Valley Friends Litigation (closed session)**

584 Attorney Smith recommended the Board go into a closed session for the purpose of  
 585 receiving confidential legal advice concerning the litigation with the Spring Valley  
 586 Friends lawsuit. Manager Koch moved to go into closed session for the purposes stated  
 587 by Mr. Smith, namely for advice regarding the pending litigation. Manager Crafton  
 588 seconded the motion. Upon a roll call vote, the motion carried 5-0 as follows:

589

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Yes
Koch	Yes
Pedersen	Yes
Ziegler	Yes

590

591 The Board moved into closed session at 10:12 p.m.

592 The Board reconvened the public Board meeting at p.m.

**12. Manager Reports**

593 Manager Koch said managers other than himself approved the audit report but what  
 594 concerns him is we were not furnished a final audit report before voting on it. He wanted  
 595 to bring attention to the District’s website and the District’s 50-year anniversary logo is  
 596 out of date and Manager Duevel should be added on the website. Manager Koch said he  
 597 has a 13-mile circuit he bikes and there is so much mowing going on that doesn’t have to  
 598 be done and he wonders if the District should be taking on and promoting and  
 599 collaborating on putting in some habitat that’s no mow. Manager Koch said he thinks we  
 600 need to look at our 10-Year Plan. Manager Koch said Covid is still around, and he has  
 601 diabetes, and he would like the District to look at an outdoor event and even get together  
 602 with our cities and counties.

603

**13. Administrative Reports**

604 **a. Regulatory Program**

605 No report.

606

**14. Upcoming Board Topics**

607

**a. MAWD Delegates**

608

Manager Koch moved to authorize staff to make reservations for any staff and managers that want to attend. President Ziegler said in the past the Board has authorized to register up to three CAC members. Manager Koch agreed to the friendly amendment. Manager Pedersen seconded the motion. Upon a roll call vote, the motion carried 4-0 with one abstention as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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615

Manager Crafton moved to appoint herself and President Ziegler as the MAWD delegates. President Ziegler seconded the motion. Upon a roll call vote, the motion carried 4-0 with one abstention as follows:

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618

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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620

Manager Koch moved to appoint Manager Duevel as the MAWD alternate delegate. Manager Pedersen seconded the motion. Upon a roll call vote, the motion carried 4-0 with one abstention as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Abstain
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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b. MAWD Resolutions

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### 15. Upcoming Events

628

a. TAC Meeting August 18, 2022

629

b. MAWD Summer Tour – August 23, 2022

630

c. MAWD Annual Conference 11/30/22 – 12/3/22

631

### 16. Adjournment

632

Manager Koch moved to adjourn the meeting. Manager Pedersen seconded the motion.

633

Upon a roll call vote, the motion carried 5-0 as follows:

634

<i>Manager</i>	<i>Action</i>
Crafton	Yes
Duevel	Yes
Koch	Yes
Pedersen	Yes
Ziegler	Yes

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The meeting adjourned at 10:40 p.m.

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Respectfully submitted,

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Dorothy Pedersen, Secretary