



July 28, 2022

Hennepin County Chloride Initiative (HCCI)  
Attn: Terry Jeffrey, Riley Purgatory Bluff Creek Watershed Administrator

RE: Parkers Lake Chloride Project Facilitation  
Request for Reimbursement & Final Technical Report and Executive Summary

Mr. Jeffrey:

We are pleased to present the final technical findings memorandum and executive summary for your approval and use in continuing education efforts around the topic of reducing chloride use. With the completion of these documents and recent presentation to the HCCI group, the City is requesting reimbursement in the amount of \$18,245.57. Attached is an invoice for this amount with copies of consultant invoices attached for documentation.

Thank you for partnering with the City of Plymouth on this important work to protect our surface waters from chloride pollution. If you have questions, please don't hesitate to contact me directly at [clabounty@plymouthmn.gov](mailto:clabounty@plymouthmn.gov) or 763.509.5541.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris LaBounty'.

Chris LaBounty, PE, ENV SP  
Deputy Public Works Director/City Engineer

Enclosure/s

CC: Laura Jester, Bassett Creek Watershed Management Commission Administrator





# INVOICE

**City of Plymouth**  
3400 Plymouth Boulevard  
Plymouth, MN 55447  
Phone (763) 509-5324

**CUSTOMER NO:** 11943  
Riley Purgatory Bluff Creek Watershed  
Attn Terry Jeffrey, Administrator  
18681 Lake Dr E  
  
Chanhassen, MN 55317

**INVOICE DATE:** 07/27/2022  
**INVOICE NO:** 2022-00000052  
**DUE DATE:** 08/26/2022  
**TOTAL DUE:** \$18,245.57

Please detach and return with payment

**HCCI Reimbursement - Parkers Lake**

**Invoice Detail**

Type	Description	Quantity	Amount
Other Governmental	HCCI Reimbursement - Parkers Lake Chloride Project Facilitation	1	\$18,245.57

**TOTAL DUE: \$18,245.57**

Fees are due and payable by the invoice due date as recorded above. Please make checks payable to the City of Plymouth.

For questions concerning this invoice please contact Finance at (763) 509-5324.

Young Environmental Consulting Group

915 Mainstreet, Suite #4000  
Hopkins, Minnesota 55343

# Invoice

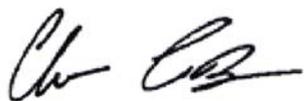
Date	Invoice #
7/4/2021	17-6369

<b>Bill To</b>
City of Plymouth Attn: Chris LaBounty, P.E., City Engineer PO# 2021-0473 City Project #WR190002 BCWMC Proj#PL-7

<b>Terms</b>	<b>Due Date</b>	<b>Project</b>
Net 45	8/18/2021	Parkers Lake Chloride Facilitation

Description	Qty	U/M	Rate	Amount
Services Rendered between April 1 - June 30, 2021				
Task 1: Project Mgmt (Della Young)	3.5	hr	136.00	476.00
Task 1: Project Mgmt (Katy Thompson)	11	hr	138.00	1,518.00
Task 2: Process Design (Della Young)	6	hr	136.00	816.00
Task 2: Process Design (Katy Thompson)	6	hr	138.00	828.00
Task 3: Data Compilation (Della Young)	0.5	hr	136.00	68.00
Task 3: Data Complication (Katy Thompson)	6.5	hr	138.00	897.00
Task 3: Data Complication (Kerry Holmberg)	8.75	hr	95.00	831.25
Task 4: Focused Workgroup Sessions (Della Young)	2	hr	136.00	272.00
Task 4: Focused Workgroup Sessions (Katy Thompson)	6.25	hr	138.00	862.50

We appreciate your prompt payment.



6768  
PO2021-04736

<b>Total</b>	\$6,568.75
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$6,568.75

**Young Environmental Consulting  
Group, LLC**

PO Box 43933  
Minneapolis, MN 55443 US  
+1 6512496974  
della@youngecg.com  
www.youngecg.com



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**INVOICE**

BILL TO  
City of Plymouth  
Attn: Chris LaBounty, P.E., City Engineer  
PO# 2021-0473  
City Project #WR190002  
BCWMC Proj#PL-7

INVOICE 17-6408  
DATE 09/05/2021  
TERMS Net 45  
DUE DATE 10/20/2021

ACCOUNT SUMMARY

07/04/2021	Balance Forward	6,568.75
	Other payments and credits after 07/04/2021 through 09/04/2021	-6,568.75
09/05/2021	Other invoices from this date	0.00
	New charges (details below)	5,924.25
	<b>Total Amount Due</b>	<b>5,924.25</b>

DESCRIPTION	QTY	RATE	AMOUNT
Della Young: Prepared for and participated in client/team meetings, and the external stakeholders kickoff meeting	13:30	136.00	1,836.00
Katy Thompson: Coordinated client and stakeholder group meetings and information exchange, and prepared for and participated in the external stakeholder kickoff meeting	29:15	138.00	4,036.50
Doc Ed (PP): Reviewed and edited meeting agendas and summaries.	1.15	45.00	51.75

This invoice is for services rendered July 1 - August 29, 2021. Thank you for your prompt payment!

TOTAL OF NEW CHARGES	5,924.25
<b>BALANCE DUE</b>	<b>\$5,924.25</b>

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BILL TO  
City of Plymouth  
Attn: Chris LaBounty, P.E., City Engineer  
PO# 2021-0473  
City Project #WR190002  
BCWMC Proj#PL-7

INVOICE 17-6438  
DATE 10/14/2021  
TERMS Net 45  
DUE DATE 11/28/2021

DESCRIPTION	QTY	RATE	AMOUNT
Reviewed presentation materials, developed draft WS1 agenda and coordinated follow up with Chris and Ben (D. Young)	4:15	136.00	578.00
Coordinated slide/materials reviews, and met with Ben, Chris, and Della/Prep for WG2 (K. Thompson)	2:30	138.00	345.00

For services rendered August 30th to September 30th. Thank you for your business!

**BALANCE DUE**

**\$923.00**

Project: City of Plymouth Parkers Chloride Facilitation

PO 2021-0473

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City of Plymouth  
Attn: Chris LaBounty, P.E., City Engineer  
PO# 2021-0473  
City Project #WR190002  
BCWMC Proj#PL-7

INVOICE 17-6461  
DATE 11/03/2021  
TERMS Net 45  
DUE DATE 12/18/2021

DESCRIPTION	QTY	RATE	AMOUNT
Finalized coordination for session 2.1, participated in internal project team meeting with City of Plymouth and facilitated session 2.1(D. Young - Focused Workgroup Session)	5:45	136.00	782.00
Coordinated meeting detailed and gathered information for session 2.1, participated in internal project team meeting with City of Plymouth and participated in session 2.1(K. Thompson - Focused Workgroup Session)	8:50	138.00	1,218.54

This is for services rendered between October 1 - October 31, 2021.

**BALANCE DUE**

**\$2,000.54**

We appreciate your prompt payment!

PO 2021-0473

  
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BILL TO  
City of Plymouth  
Attn: Chris LaBounty, P.E., City Engineer  
PO# 2021-0473  
City Project #WR190002  
BCWMC Proj#PL-7

INVOICE 17-6540  
DATE 02/26/2022  
TERMS Net 45  
DUE DATE 04/12/2022

DESCRIPTION	QTY	RATE	AMOUNT
Prepare for participation in coordination meetings, workgroup sessions, lit review and manage project (D. Young)	33	136.00	4,488.00
Research literature review (L. Tornes and G. Goedjen)	30.83	85.00	2,620.55
Participation in work group session, complete meeting summaries. (K. Thompson)	21.50	138.00	2,967.00

For services rendered November 1, 2021, to January 30, 2022. Thank you for your business!

**BALANCE DUE**

**\$10,075.55**

\*Note services rendered in November 2021 were not charged to City of Plymouth.

PO 2021-0473

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