

DRAFT MINUTES

Citizens Advisory Council (CAC) Meeting
6:00-8:00 p.m., Monday, August 15, 2022

ADVISE * ACT * LEARN * LEAD

ATTENDANCE

CAC Members

Andrew Aller	P
Rodey Batiza	P
Jim Boettcher	P
Michelle Frost	P

Heidi Groven	P
Peter Iverson	A
Terry Jorgenson	P
Sharon McCotter	P

Marilynn Torkelson	E
Jeff Weiss	E
Jessica Willey	P

Others

Eleanor Mahon	<i>RPBCWD Staff</i>	P
Liz Forbes	<i>RPBWD Staff</i>	P

Jill Crafton	<i>RPBCWD Manager</i>	P
Tom Duevel	<i>RPBCWD Manager</i>	P

CAC MOTIONS for the Board of Managers:

1. None

Key CAC discussion items for the Board of Managers:

1. No new ones

I. Opening – 6:00 – 6:15

- A.** Call CAC Meeting to Order- President Aller, at 6:02
- B.** Attendance- as above
- C.** Staff/Manager introductions- President Aller suggested that everyone introduce themselves to Tom Duevel, new Manager from Hennepin County. But first, Manager Duevel introduced himself, discussed his very varied background in business, with his own accounting practice, and great familiarity with the energy business. His long experience working with lawyers, engineers, and business people, plus accountants stimulated him to think about applying to be a watershed district Manager. He appreciates the passion and projects in the WD and looks forward to getting to know everyone and the projects. After this, other attendees introduced themselves.
- D.** Matters of general public interest – NONE
- E.** Approval of the Agenda- Motion Sharon, Jim 2d, passed unanimously
- F.** Designate timekeeper- President Aller
- G.** Approval of previous CAC meeting minutes- motion-Jim, Jessica 2d, passed unanimously

II. Board Meeting Recap and Discussion – 6:15-6:25 (Andrew Aller)

- A.** Highlights from the Board of Managers meeting- Marilyn and President Aller attended the meeting. All CAC members encouraged to attend. The meeting was a business meeting with many reports such as ecological enhancement plan for Bluff Creek. Also discussion of CAC advisory committee and better communication of CAC with the BOM. Several issues with Lotus Lake- up to five individuals who were

in violation of lake rules. Sharon asked what the next steps were to changes in CAC-BOM communications- CAC can make changes to working documents and by-laws, then everyone will work off the new documents. To do this, there will be a review of the by-laws next month. This will be put on the agenda for the next meeting. Manager Crafton asked about CAC input on the governance manual- we need to do this. Please send comments to Liz and Liz will forward to Terry Jeffery by next BOM meeting. Please send by early September- earlier the better. Also, CAC and BOM need to look at MAWD manual and make comments. MAWD documents have moved forward on BOM agenda. As for the Lotus Lake violations, watershed will contact the individuals involved for corrections.

- B. Response on CAC recommendation to the Board (if any), Review documents and get back with comments by the end of August.
- C. New Advisory Topics from the Board? - NONE
- D. CAC members: [Please sign up to attend a Board meeting](#)

III. Program and Project Updates – 6:40- Liz

Please review [latest available board packet](#) prior to meeting. Come prepared to share your thoughts & questions, and to raise motions or consensus items.

A. District Project Updates

1. Next week staff – Staff will plan joint BOM/CAC tour of project site in late Sept or early Oct
2. There will be a TAC meeting next Wednesday- at issue are some small changes regarding permitting. Liz will follow up as needed.
3. Liz discussed the addition of a new neighbor to the building where the WD Office is located- the new neighbor is Hackamore Brewing and they've expressed interest in community partnerships including with the WD. They are interested potentially brewing special batches and naming to raise money or awareness about local causes. They'll likely open this fall.
4. Draft CAC webpage review from new website (Liz)- The draft new website will be presented to the BOM at their next meeting. Liz previewed the CAC page for the group. There were several laudatory comments: Sharon said this is great- best ever! Liz said that comments in the future, for improvement, would be most welcome. Heidi asked whether educational items would also be listed, and the answer is "yes", the new web site will have the present Educational pages, although Eleanor said she would like to improve them in the future. The new page will be public at some time after the BOM approves it. It will have a handy calendar App with different topics, so individuals can make plans. President Aller said that the new page was very nice and simple. He urged that it not become cluttered with too much additional material. Manager Crafton asked whether it might be possible to add group of individual photos? Answer is "Yes". Manager Duevel asked whether in the "contact us" area, there was a way to contact an actual person. Liz explained that, yes, that was certainly possible- as there was guidance on whom to contact for each type of information, along with phone numbers. Liz also said that there would be a new Project Update by Terry Jeffery at the next CAC meeting.
5. E&O updates (Eleanor)
 - a) Cycle the Creek planned for Oct. 9 (Sunday): Late morning, 13-

mile ride along Bluff Creek, lunch provided, consider participating or volunteering [Note: Event had been tentatively planned for Oct. 8]

- b) Smart Salting trainings: Oct 4, 9:00-1:30 (property managers) and Nov 15, 8:30-1:30 (parking lots & sidewalks)- certificates given to all participants. Trainings are virtual.
- c) Tree giveaway event (trees grown in gravel bed) planned for mid to late October.
- d) September 17 clean-up day – potential event
- e) Community event- Carver Co. shoreline restoration?
- f) Possible field trips- a lot of interest in this- possibly in winter with snowshoes- WD purchased several sets of them.

B. 7:10 Learning Presentation/Discussion Topic - NONE

IV. CAC Process and Function 7:25-8:00

- A. [Sign up for RPBCWD newsletter](#) (if you haven't already) to stay on top of upcoming meetings and news
- B. Calendar planning: what do CAC members want to tentatively plan for winter 2022 and 2023? Possibly in-person meetings? Members would like more in-person meetings and field trips, possibly on snowshoes. WD purchased 12 pairs this year.
MAWD conference is November 30- December 2. BOM approved to pay for three CAC members to attend (registration and hotel). Reach out to Liz or Terry Jeffery if interested.

V. Running List for Future Meeting Ideas 7:25

- A. 10 Year Plan Update: Overview/requirements
- B. Part 3: Rules application (Terry/Scott) – *tentative for September*
- C. CAC members share info from MAWD conference – *December*
- D. CAC/community education approach
- E. Governance manual revisions

VI. Upcoming Events and Adjournment

1. Next Board of Managers – Sept 7, 2022; 7:00 PM Regular meeting/virtual.
Sharon and President Aller will attend.
2. Next CAC Meeting – September 19, 2022; 6:00 PM – virtual Zoom meeting
3. MAWD – Reach out to Administrator Jeffery if interested in attending
 - a. [Summer Tour](#), Aug. 23-25, Grand Forks, ND
 - b. [Annual Conference](#), Nov 30 - Dec 2, Alexandria, MN
4. Adjourn- motion- Sharon, terry-2d, unanimously passed at 7:30