

October 27, 2022

Terry Jeffery
District Administrator
Riley Purgatory Bluff Creek Watershed District
18681 Lake Drive E.
Chanhassen, Minnesota 55317

Dear Terry:

Enclosed please find the checks and Treasurer's Report for Riley Purgatory Bluff Creek Watershed District for the one month and nine months ending September 30, 2022.

Please examine these statements and if you have any questions or need additional copies, please call me.

Sincerely,

REDPATH AND COMPANY, LTD.

Mark C. Gibbs, CPA

Enclosure



To The Board of Managers Riley Purgatory Bluff Creek Watershed District Chanhassen, Minnesota

Accountant's Opinion

The Riley Purgatory Bluff Creek Watershed District is responsible for the accompanying September 30, 2022 Treasurer's Report in the prescribed form. We have performed a compilation engagement in accordance with the Statements on Standards for Accounting and Review promulgated by the Accounting and Review Services Committee of AICPA. We did not audit or review the Treasurer's Report nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by the Riley Purgatory Bluff Creek Watershed District. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the Treasurer's Report.

Reporting Process

The Treasurer's Report is presented in a prescribed form mandated by the Board of Managers and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America. The reason the Board of Managers mandates a prescribed form instead of GAAP (Generally Accepted Accounting Principles) is this format gives the Board of Managers the financial information they need to make informed decisions as to the finances of the watershed.

GAAP basis reports would require certain reporting formats, adjustments to accrual basis and supplementary schedules to give the Board of Managers information they need, making GAAP reporting on a monthly basis extremely cost prohibitive. An independent auditing firm is retained each year to perform a full audit and issue an audited GAAP basis report. This annual report is submitted to the Minnesota State Auditor, as required by Statute, and to the Board of Water and Soil Resources.

The Treasurer's Report is presented on a modified accrual basis of accounting. Expenditures are accounted for when incurred. For example, payments listed on the Cash Disbursements report are included as expenses in the Treasurer's Report even though the actual payment is made subsequently. Revenues are accounted for on a cash basis and only reflected in the month received.

REDPATH AND COMPANY, LTD.

St. Paul, Minnesota October 27, 2022

RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT

Treasurers Report

September 30, 2022

REPORT INDEX

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RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT Cash Disbursements September 30, 2022

Accounts Payable:

Check #	Payee	Amount
6085V	Amy Herbert	(\$1,620.00)
6108	Barr Engineering	47,027.13
6109	Kylie Cattoor	2,500.00
6110	CenturyLink	294.17
6111	City of Chanhassen	27.50
6112	Coverall of the Twin Cities	316.76
6113	Jill S. Crafton	2,677.09
6114	Tom Duevel	541.75
6115	Peter Gausman	2,401.27
6116	HealthPartners	5,953.49
6117	Amy Herbert	2,535.00
6118	Olivia Holstine	868.61
6119	Houston Engineering, Inc.	6,000.00
6120	Trinh Hung	229.28
6121	Imagine IT	1,330.00
6122	Immanuel Lutheran Church	4,028.05
6123	Iron Mountain	199.95
6124	Larry Koch	923.50
6125	Nicola Dell5 LP	7,741.88
6126	Prairie Restoration, Inc.	· ·
6127	Principal Life Insurance Company	22,662.00
	1 ,	777.00
6128	Redpath & Company, Ltd.	4,248.04
6129	Repbulic Services #894	125.60
6130	RMB Environmental Laboratories, Inc.	2,436.11
6131	Smith Partners	14,987.91
6132	Sunram Construction, Inc.	34,845.95
6133	Timber Creek North Townhomes Assoc., Inc.	1,037.01
6134	West Bay Homes	14,630.00
6135	Xcel Energy	1,042.41
6136	David Ziegler	1,944.55
	Total Accounts Payable:	<u>\$182,712.01</u>
Payroll Disbursements:		
	Employee Salaries	40,913.29
	PERA Match	2,956.68
	Employer Payroll Taxes	4,379.93
	Employer Benefits (H.S.A. Match/Life Ins.)	2,480.80
	Employee Benefit Deductions	(516.04)
	Staff Expense Reimbursements	378.82
	Payroll Processing Fee	195.75
	Total Payroll Disbursements:	\$50,789.23
	Surety Release - Check #6134 - West Bay Homes	(\$14,630.00)
	VISA - Paid 9/15/22 - US Bank	2,876.13
	VISA - Paid 9/19/22 - US Bank	5,980.73
TOTAL DISBURSEMENT	\$227,728.10	

Memos

Effective 7/1/22 the mileage rate is .625 per mile (previously .585) The 2021 rate was .56 VISA will be paid on-line.

RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT Fund Performance Analysis - Table 1 September 30, 2022

	2022 Budget	Fund Transfers	2022 Budget	Current Month	Year-to-Date	Year-to Date Percent of Budget
REVENUES						
Plan Implementation Levy	\$3,640,581.00	-	\$3,640,581.00	-	\$1,892,585.30	51.99%
Market Value Credit	-	-	-	-	-	
Permit Fees	25,000.00	-	25,000.00	9,775.00	100,551.80	402.21%
Grant Income	71,933.00	-	71,933.00	-	12,875.00	17.90%
Investment Income	30,000.00	-	30,000.00	18,810.66	23,105.79	77.02%
Miscellaneous Income	-	-	-	-	21.53	
Past Levies	3,355,058.00	-	3,355,058.00	-	-	0.00%
Partner Funds	272,000.00	-	272,000.00		-	0.00%
TOTAL REVENUE	\$7,394,572.00	-	\$7,394,572.00	\$28,585.66	2,029,139.42	27.44%
EXPENDITURES						
Administration	4		4		4	
Audit	\$15,000.00	-	\$15,000.00	-	\$14,818.75	98.79%
Accounting (and Audit)	\$45,000.00		45,000.00	4,443.79	27,928.46	62.06%
Advisory Committees	5,000.00	-	5,000.00	-	-	0.00%
Insurance and Bonds	21,000.00	-	21,000.00	-	26,009.33	123.85%
Engineering Services	132,000.00	-	132,000.00	11,370.00	111,605.20	84.55%
Legal Services	108,000.00	-	108,000.00	11,446.50	105,951.23	98.10%
Manager Per Diem/Expense	30,000.00	-	30,000.00	11,703.91	27,510.18	91.70%
Dues and Publications	16,000.00	-	16,000.00	-	9,163.66	57.27%
Office Cost	191,000.00	-	191,000.00	10,823.22	118,554.55	62.07%
Permit Review and Inspection	160,000.00	-	160,000.00	10,315.89	165,067.30	103.17%
Permit and Grant Database	30,000.00	-	30,000.00	6,000.00	6,000.00	20.00%
Professional Services	17,400.00	-	17,400.00	3,830.00	53,746.20	308.89%
Recording Services	15,500.00	-	15,500.00	915.00	13,320.00	85.94%
Staff Cost	789,681.00	- -	789,681.00	39,896.57	327,854.09	41.52% 63.95 %
Subtotal Programs and Projects	\$1,575,581.00	-	\$1,575,581.00	\$110,744.88	\$1,007,528.95	63.95%
District Wide						
10-year Management Plan	\$80,000.00	-	\$80,000.00	\$2,483.72	\$13,410.52	16.76%
AIS Inspection and early response	68,000.00	-	68,000.00	-	9,900.81	14.56%
Cost-Share/Stewardship Grant	260,000.00	-	260,000.00	13,438.83	164,267.57	63.18%
Data Collection and Monitoring	213,000.00	-	213,000.00	15,832.49	145,896.59	68.50%
Community Resiliency	130,000.00	-	130,000.00	1,655.50	87,504.50	67.31%
Education and Outreach	100,000.00	-	100,000.00	6,170.18	67,671.04	67.67%
Plant Restoration - U of M	50,000.00	-	50,000.00	-	6,654.13	13.31%
Repair and Maintenance Fund *	100,000.00	-	100,000.00	-	4,170.50	4.17%
Wetland Management*	157,000.00	-	157,000.00	-	1,669.00	1.06%
Groundwater Conservation*	220,000.00	-	220,000.00	-	25,772.56	11.71%
Lake Vegetation Implementation	76,000.00	-	76,000.00	2,232.00	76,347.25	100.46%
Opportunity Project*	250,000.00	-	250,000.00	-	-	0.00%
Stormwater Ponds - U of M	20,000.00	-	20,000.00	-	15,170.00	75.85%
Hennepin County Chloride Initiative	90,000.00	-	90,000.00	-	52,794.50	58.66%
Lower Minnesota Chloride Cost-Share	195,000.00	-	195,000.00	-	28,681.03	14.71%
Subtotal	\$2,009,000.00	\$0.00	\$2,009,000.00	\$41,812.72	\$699,910.00	34.84%
Bluff Creek Bluff Creek Tributary*	\$5,000.00	_	\$5,000.00	2,232.45	\$4,490.80	89.82%
Wetland Restoration at Pioneer	\$478,933.00		478,933.00	586.00	84,504.53	17.64%
Bluff Creek B5 by Galpin	120,000.00	_	120,000.00	380.00	9,870.50	8.23%
Subtotal	\$603,933.00	-	603,933.00	\$2,818.45	\$98,865.83	16.37%
Riley Creek			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	. ,		
Lake Riley - Alum Treatment*	\$20,000.00	-	\$20,000.00	5,162.50	\$26,700.00	133.50%
Lake Susan Water Quality Improvement - Phase 2	-	-	-	-	2,005.10	
Rice Marsh Lake in-lake phosphorus load	26,000.00	-	26,000.00	-	8,494.80	32.67%
Rice Marsh Lake Water Quality Improvement Phase 1	228,000.00	-	228,000.00	455.50	121,724.81	53.39%
Riley Creek Restoration (Reach E and D3)	78,000.00	-	78,000.00	51.80	8,615.50	11.05%
Upper Riley Creek Stabilization	1,447,000.00	-	1,447,000.00	6,513.00	140,457.03	9.71%
Middle Riley Creek	61,000.00	-	61,000.00	33,217.50	91,934.79	150.71%
St. Hubert Water Quality Project	46,000.00	<u> </u>	46,000.00		109.30	0.24%
Subtotal Purgatory Creek	\$1,906,000.00	\$0.00	1,906,000.00	\$45,400.30	400,041.33	20.99%
Purgatory Creek Purgatory Creek Rec Area- Berm/retention area - feasibility/design	\$225,000.00	-	\$225,000.00	-	_	0.00%
Lotus Lake in-lake phosphorus load control	80,000.00	_	80,000.00	_	_	0.00%
Silver Lake Water Quality BMP	46,000.00	_	46,000.00	23,872.50	35,796.43	77.82%
Scenic Heights	4,058.00	-	4,058.00		-	0.00%
Hyland Lake in-lake phosphorus load control	20,000.00	-	20,000.00	-	-	0.00%
Duck Lake watershed load	25,000.00	-	25,000.00	-	5,149.48	20.60%
Duck Lake Road Partnership	235,000.00		235,000.00	-	- ,	0.00%
		_	325,000.00	3,079.25	4,199.75	1.29%
•	325.000.00					
Lotus Lake Watershed Improvement Project (LL_1, LL_3, LL_7, LL_8) Subtotal	325,000.00 \$960,058.00	\$0.00		\$26,951.75		4.70%
Lotus Lake Watershed Improvement Project (LL_1, LL_3, LL_7, LL_8)	\$960,058.00 \$230,000.00		\$960,058.00		45,145.66	
Lotus Lake Watershed Improvement Project (LL_1, LL_3, LL_7, LL_8) Subtotal	\$960,058.00	\$0.00	\$960,058.00			4.70%

^{*}Denotes Multi-Year Project - See Table 2 for details

RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT Muti-Year Project Performance Analysis - Table 2 September 30, 2022

	Total	FUND	ING SOURCE		Current	Costs	Costs	Total Costs	District's Share	District's Share
	Lifetime Budget	District funds	Partner Fund	Grants	Year Budget	Month End	Year-to-Date	to Date	Current Year	Future Years
Programs and Projects										
District Wide										
Community Resiliency	\$274,000.00	\$224,000.00	-	\$50,000.00	\$130,000.00	\$1,655.50	\$87,504.50	\$238,086.07	\$130,000.00	-
Repair and Maintenance Fund	277,005.00	277,005.00	-	-	100,000.00	-	4,170.50	94,205.58	100,000.00	86,970.00
Wetland Management	200,000.00	200,000.00	-	-	157,000.00	-	1,669.00	193,104.14	157,000.00	-
Groundwater Conservation	180,000.00	180,000.00	-	-	220,000.00	-	25,772.56	26,778.41	220,000.00	-
Opportunity Project*	300,000.00	300,000.00	-	-	250,000.00	-	-	26,165.29	250,000.00	23,835.00
Stormwater Ponds - U of M	106,092.00	64,092.00	42,000.00	-	20,000.00	-	15,170.00	110,816.97	20,000.00	-
Hennepin County Chloride Initiative	120,800.00	19,000.00	-	101,800.00	90,000.00	-	52,794.50	93,004.27	90,000.00	-
Lower Minnesota Chloride Cost-Share	217,209.00	20,000.00	-	197,209.00	195,000.00	-	28,681.03	38,299.35	10,382.00	-
Subtotal	\$1,675,106.00	\$1,284,097.00	\$42,000.00	\$349,009.00	\$1,162,000.00	\$1,655.50	\$215,762.09	\$820,460.08	977,382.00	110,805.00
Bluff Creek										
Bluff Creek Tributary*	\$436,750.00	\$386,750.00	\$50,000.00	-	\$5,000.00	\$2,232.45	\$4,490.80	\$396,161.49	\$4,500.00	-
Wetland Restoration at Pioneer	857,820.00	450,000.00	-	407,820.00	478,933.00	586.00	84,504.53	991,469.60	150,000.00	26,000.00
Bluff Creek B5 by Galpin	644,500.00	644,500.00			120,000.00	-	9,870.50	28,781.92	120,000.00	505,589.00
Subtotal	\$1,939,070.00	\$1,481,250.00	\$50,000.00	\$407,820.00	\$603,933.00	\$2,818.45	\$98,865.83	\$1,387,631.09	\$274,500.00	531,589.00
Riley Creek										
Lake Riley - Alum Treatment 1st dose *	\$560,000.00	\$560,000.00	-	-	\$20,000.00	\$5,162.50	\$26,700.00	\$538,814.57	\$20,000.00	\$27,886.00
Rice Marsh Lake in-lake phosphorus load	183,000.00	183,000.00	-	-	26,000.00	-	8,494.80	123,952.76	20,000.00	110,000.00
Rice Marsh WQ 1	746,693.00	746,693.00	-	-	228,000.00	455.50	121,724.81	690,497.76	220,000.00	8,000.00
Riley Creek Restoration (Reach E and D3) *	2,336,500.00	1,783,352.00	553,148.00	-	78,000.00	51.80	8,615.50	2,271,207.74	5,000.00	-
Upper Riley Creek Stabilization	2,620,000.00	2,620,000.00			1,447,000.00	6,513.00	140,457.03	219,796.61	210,000.00	2,330,660.00
Middle Riley Creek	655,500.00	610,500.00	45,000.00		61,000.00	33,217.50	91,934.79	491,482.24	45,000.00	16,000.00
St Hubert	445,000.00	266,135.00	65,000.00	113,865.00	46,000.00	-	109.30	347,746.99	3,000.00	-
Subtotal	\$7,546,693.00	\$6,769,680.00	\$663,148.00	\$113,865.00	\$1,906,000.00	\$45,400.30	\$398,036.23	\$4,683,498.67	\$523,000.00	2,492,546.00
Purgatory Creek										
Purgatory Creek Rec Area- Berm/retention area - feasibility/design	\$280,000.00	\$280,000.00	-	-	\$225,000.00	-	-	\$24,456.43	\$225,000.00	-
Lotus Lake in-lake phosphorus load control	345,000.00	345,000.00	-	-	80,000.00	_	-	265,773.75	_	_
Silver Lake Water Quality BMP	268,013.00	268,013.00	-	-	46,000.00	23,872.50	35,796.43	254,392.59	5,000.00	1,000.00
Scenic Heights	260,000.00	165,000.00	45,000.00	50,000.00	4,058.00	_	-	210,942.75	_	_
Hyland Lake Internal Load	150,000.00	130,000.00	20,000.00	-	20,000.00	-	-	128,612.41	20,000.00	150,000.00
Duck Lake Partnership (Bridge Project)	1,175,000.00	-	-	-	235,000.00	-	-	0.00	235,000.00	940,000.00
Duck Lake watershed load	220,000.00	220,000.00	-	-	25,000.00	-	5,149.48	202,225.79	-	-
Subtotal	\$1,523,013.00	\$1,408,013.00	\$65,000.00	\$50,000.00	\$635,058.00	\$23,872.50	\$40,945.91	\$1,086,403.72	\$485,000.00	1,091,000.00
Total Multi-Year Project Costs	\$12,683,882.00	\$10,943,040.00	\$820,148.00	\$920,694.00	\$4,306,991.00	\$73,746.75	\$753,610.06	\$7,977,993.56	\$2,259,882.00	\$4,225,940.00
-			•	•	•	•	•		•	•

Riley Purgatory Bluff Creek Watershed District Balance Sheet As of September 30, 2022

ASSETS

Current Assets

General Checking-Old National	\$1,934,278.09
Checking-Old National/BMW	23,256.03
US Bank	-
4M Fund	4,135,584.69
Due From Other Governments	250,212.00
Taxes Receivable-Delinquent	31,265.66
Pre-Paid Expense	34,571.31
Security Deposits	7,244.00

Total Current Assets: \$6,416,411.78

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$387,061.24
Retainage Payable	74,496.11
Salaries Payable	21,857.50
Permits & Sureties Payable	445,734.00
Deferred Revenue	31,265.66
Unearned Revenue	165,542.00

Total Current Liabilities: \$1,125,956.51

Capital

Fund Balance-General	\$5,512,807.62
Net Income	(222,352.35)

Total Capital \$5,290,455.27

Total Liabilities & Capital \$6,416,411.78

RILEY PURGTORY BLUFF CREEK WATERSHED DISTRICT VISA ACTIVITY September 30, 2022

DATE	PURCHASED FROM	AMOUNT	DESCRIPTION	ACCOUNT #	RECEIPT
09/19/22	Speedway Eden Prairie		Truck Fuel	10-00-4322	Y
09/19/22	Amzaon Marketplace		File Folders & Whiteboard	10-00-4200	Y
09/20/22	OfficeMax		Office Supplies-hdmi cables, lamination pages	10-00-4205	Y
09/21/22	1Password		Additional Password Manager User	10-00-4203	Y
09/21/22	1Password		Foreign Transaction Fee 1Password	10-00-4203	Y
09/21/22	Verizon Wireless		Monthly Cellular	10-00-4240	Y
09/22/22	Cabela's		Intern Appreciation	10-00-4321	Y
09/23/22	U of M Continuing Learning		MN Water Resources Conference-Staff	10-00-4321	Y
09/23/22	U of M Continuing Learning	375.00	MN Water Resources Conference-Staff	10-00-4321	Y
09/23/22	Smartpress.Com	54.12	Business Cards	10-00-4200	Y
09/26/22	USPS Chanhassen	4.60	Postage	10-00-4280	Y
09/27/22	Sign Company FL	263.71	Vehicle Magnets	10-00-4635	Y
09/27/22	Crisp & Green Chanhassen	30.66	Meeting Refreshments	10-00-4205	Y
09/28/22	Speedway Eden Prairie	13.12	Truck Fuel	10-00-4322	N
10/04/22	Target Chaska	17.16	Cleaning Supplies	10-00-4200	Y
10/04/22	Amzaon Marketplace	28.94	Replacement Camera Battery	10-00-4200	Y
10/06/22	EventBrite 2022 Annual MAWD Conference		MAWD Registration-Staff & Managers	10-00-4321	Y
10/06/22	Amazon Marketplace		Bathroom Soap	10-00-4200	Y
10/06/22	Verizon Wireless		Monthly Cellular	10-00-4240	Y
10/07/22	Arrowwood Resort		MAWD Lodging	10-00-4345	Y
10/07/22	Arrowwood Resort		MAWD Lodging	10-00-4345	Y
10/07/22	U of M Continuing Learning		MN Water Resources Conference-Staff/Managers	10-00-4321	Y
10/11/22	Amazon Marketplace		Saline Eyewash	10-00-4200	Y
10/12/22	Frattalone's Eden Prairie		Garbage Bags	10-00-4200	Y
10/12/22	Merlins Ace Chanhassen		Field Supplies: Nails	10-00-4201	Y
10/16/22	Amazon Marketplace		Page Protectors	10-00-4200	Y
10/16/22	Amazon Marketplace		USB Storage	10-00-4200	Y
10/16/22	Amazon Marketplace		First Aid	10-00-4200	Y
10/13/22	Stream Mechanics	175.00		10-00-4345	Y
10/13/22	Stream Mechanics	173.00	Stream 1001 Conference Registration	10-00-4343	1
		\$8,797.73	General Administration Total		
09/19/22	Holiday Stations		Truck Fuel	20-05-4322	Y
09/19/22	Northern Tool Equipment-Minnetonka	86.01		20-02-4635	Y
09/23/22	Lorenz Bus Service		Fall Tour Bus Transportation	20-08-4345	Y
09/23/22	Amazon Marketplace		Field Gear: Boots	20-05-4635	Y
09/26/22	Google Domains	12.00	Domain Purchase-LowSaltNoSaltMN	20-19-4275	Y
09/28/22	Frattalone's Eden Prairie	53.74	Tools: Measuring Tape, Drill	20-05-4635	Y
09/28/22	Menards Eden Prairie	24.53	Field Supplies: Hardware	20-05-4201	Y
10/03/22	Speedway Eden Prairie	84.15	Truck Fuel	20-05-4322	Y
10/05/22	Amazon Marketplace	119.99	Field Gear: Protective Harness	20-05-4635	Y
10/06/22	Legacy Promotions Eden Prairie	704.62	Cycle the Creek T-Shirts	20-08-4345	Y
10/06/22	Kowalski's Market Eden Prairie		Event Refreshments	20-08-4345	Y
10/11/22	Costco Eden Prarie	72.98	Fall Tour Catering	20-08-4345	Y
10/12/22	Panera Bread	399.93	Fall Tour Catering	20-08-4345	Y
10/12/22	Speedway Eden Prairie	77.39	Truck Fuel	20-05-4322	Y
		\$3,178.68	District-Wide Total		
		\$11,976.41	GRAND TOTAL	1	-
	1				