

**DRAFT Regular Meeting Minutes – April 17, 2023**  
**RPBCWD Citizens Advisory Committee Monthly Meeting**  
**Location: Virtual via Zoom**

**ATTENDANCE**

Status: P=Present, E=Excused, A=Absent without notification

**CAC Members**

Andrew Aller	P
Arne Bjork	P
Bonnie Nelson	P
Dave Paulson	P
Heidi Groven	P

Jeff Weiss	E
Jessica Willey	P
Jim Boettcher	P
John Tyler	P
Louise Ludford	P

Marilynn Torkelson	P
Michelle Frost	P
Savanna Larson	E
Sharon McCotter	P
Terry Jorgenson	P

**Others**

Liz Forbes	RPBCWD Staff	E
Eleanor Mahon	RPBCWD Staff	P
Manager Crafton	RPBCWD Manager	P

Josh Maxwell	RPBCWD Staff	P
Terry Jeffery (for first 35 minutes)	Administrator	P

**CAC MOTIONS for the Board of Managers:**

1. none

**Key CAC discussion items for the Board of Managers:**

1. A Friends of RPBCWD subcommittee was formed. 11 voted in favor. 1 against (John Tyler) and one abstention (Jim Boettcher). Bonnie Nelson volunteered to manage a ListServ, if created. A total of 10 CAC members are interested in participating.

**I. Opening – 6:00 – 6:15**

- A. Call CAC Meeting to Order: Andrew called meeting to order at 6:00 pm
- B. Attendance: *As noted above*
- C. Matters of public interest: none
- D. Approval of the Agenda: X made a motion, X seconded
- E. Designate timekeeper: Andrew
- F. Approval of previous CAC meeting minutes: X moved to accept and X seconded to approve the agenda with the correction noted by Sharon

II. **Friends of RPBCWD Group** discussion led by Sharon. Bonnie N. would be willing to maintain a ListServ or message board. Ten CAC members said they are interested in the hands-on work proposed including: Michelle Frost, Marilynn Torkelson, Terry Jorgenson, Savannah Larson, Heidi Groven, Jeff Weiss, Louise Ludford, Arne Bjork, Dave Paulson, Bonnie Nelson. Manager Jill Crafton is also interested in participating.

Sharon made a motion to accept the resolution and Heidi seconds. John Tyler says nay and Jim abstained, the remainder of CAC approved [the motion](#).

**III. Learning Presentation 6:15-7:15, Josh Maxwell – Water Quality Update (read the 2022 Water Resources Report)**

IV. **Board Meeting Recap and Discussion 7:15-7:25, Bonnie** attended and the meeting went until 11:30 pm. Mentioned the Friends group. Keep reminding the BOM of unresolved CAC motions. Presentation by CorTrust Bank.

Highlights: Recording available YouTube channel: 4/12/23 BOM regular meeting video

Response on CAC recommendation to the Board: none

New Advisory Topics from the Board: Friends of RPBCWD

CAC members: [Please sign up to attend a Board meeting](#)

**V. Program and Project Updates – 7:25 - 7:45**

A. District Updates (Eleanor): 2022 Annual Report is available on website.

1. General:

a) Projects: no update at this time

b) Upcoming events: no update at this time

c) E&O: (Eleanor)-April 26: Resilient Shorelines Workshop [FREE w/ promo code] EP April 22 Ecp Expo and EP Arbor Day April 29.  
May 6, EP Outdoor Center Animal Open House

**VI. CAC Process and Function**

- A. Committee interest/leadership: Community outreach, citizen science, speaker committee. Contact Liz or Andrew if you are interested in leading a committee. One citizen science activity could be SaltWatch. Ikes (Isaac Walton League) are starting a Nitrate Watch too. The University of MN is starting up a citizen science effort for detecting invasive species. Jeff Weiss and Bonnie Nelson are on TAC for the Ecological Health Assessment Plan. Andrew suggested we revisit subcommittee interests, including citizen science at the next CAC meeting.
- B. A Friends of RPBCWD committee has been formed. Andrew suggests a monthly update to the CAC.

## VII. Future Meetings: planning and topics

- A. 6/9/23: Lee Frelich, Director of Center for Forest Ecology – Big Woods ecology
- B. TBD: Dave Hansen, City of Bloomington – Natural Areas Restoration – forest Management
- C. TBD: Importance of native plants
- D. TBD: Climate change & watershed impacts
- E. TBD: 10 Year Plan Update: Overview/requirements
- F. TBD: Alaina Portoghese (AmeriCorps) soil health project
- G. TBD CAC/community education approach (idea: incorporate work Alaina is doing with soil health)

## VIII. Upcoming Events and Adjournment

- A. Next CAC Meeting – May 15, 2023; 6:00 PM – virtual Zoom meeting. Consider when we want to resume in person meetings.
- B. TAC meeting TBD
- C. View District calendar at [www.rpbcwd.com/calendar](http://www.rpbcwd.com/calendar)
- D. Next Board of Managers Regular Meeting – (1st Wednesdays at 7pm) May 3, 2023; 7:00 PM Regular meeting/virtual. CAC member Bonnie to attend.
- E. Next BOM Workshop (3rd Thursdays at 7pm): 5/18

### BOM Workshop Topics (updated 5/1/2023)

Date	Topic #1	Topic #2	Topic #3
4/21/2023	Community Resilience - Flood Risk Mapping	Board Room Configuration	District Project & Program Update
5/18/2023	Hennepin County Conservation Ecologist	Robert's Rules of Order	District Project & Program Update
6/22/2023	Preliminary Draft Budget/Fund Balance Report	District 2024 Workplan	District Project & Program Update
7/20/2023	Data Practices Report	Governance Manual Review	District Project & Program Update
8/17/2023	EHAP Workshop	Draft Budget	District Project & Program Update
9/21/2023	<i>pending</i>	Data Retention/Open Meeting Laws	District Project & Program Update
10/19/2023	<i>pending</i>	<i>pending</i>	District Project & Program Update
11/16/2023	Information Technology System Report	2024 Workplans by Program (or December)	District Project & Program Update
12/23/2023	Disaster Preparedness Plan		District Project & Program Update

- F. Motion to Adjourn by Sharon second by Dave Meeting Adjourned at 8:42pm