

## Memorandum

**To:** Riley-Purgatory-Bluff Creek Watershed District Board of Managers  
**From:** Scott Sobiech, Barr Engineering  
**Subject:** Lake Susan Park Pond Reuse Intake Modifications– Recommendation to Award Project  
**Date:** October 25, 2023  
**Project:** 23/27-0053.14 044  
**c:** Terry Jeffery – RPBCWD Administrator

### Recommended Board Action

Manager \_\_\_\_\_ moved and Manager \_\_\_\_\_ seconded adoption of the following resolutions for the Lake Susan Park Pond Reuse Intake Modification project at the November 1, 2023 meeting of the managers:

Resolved that the construction project be awarded to Peterson Companies at the quote price of \$106,297.00;

Resolved that on the President or administrator is authorized and directed to sign and deliver the Notice of Award, execute the contracts, and sign the Notice to Proceed at the appropriate points in the contracting process;

Resolved that the administrator is authorized to execute change orders within 10% of the contract amount.

Upon vote, the resolutions were adopted, \_\_\_\_\_ [VOTE TALLY].

The RPBCWD constructed the Lake Susan Park Pond (LSPP) Watershed Treatment and Stormwater Reuse Project in Spring of 2018. The project involved water pumping and conveyance from Lake Susan Park Pond to a park irrigation system and an iron enhance sand filtration system. The current system hydraulic conveyance includes a floating suction intake located in the pond that is installed and removed seasonally, underground conveyance piping and inline suction pumps located inside an at-grade utility building approximately 50-feet inland from the Lake Susan Park Pond normal water level. The City worked closely with the contractor during the first couple of years of operations to resolve operational concerns. The following scope of work was reviewed and approved by Administrator Jeffery to solicit quotes from contractors in May 2023 for the construction of a new intake structure and related piping and appurtenances to resolve the operational concerns. The one quote received in response to the spring-2023 request was significantly higher than anticipated and exceeded the threshold that requires competitive bidding rather than soliciting multiple quotes. Administrator Jeffery authorized Barr to work with the city and contractors to revise the design and re-solicit for quotes in October 2023. The modified work associated with the revising the intake Work includes, but is not limited to:

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- Mobilization and Demobilization
- Furnishing, installing, maintaining, and removing erosion control BMPs
- Clearing and grubbing as needed
- Control of water as needed
- Soil excavation, disposal, and grading
- Installing new precast intake structure and turf reinforcing mat as shown on drawings
- Installing new suction pipe assembly, pipe anchor, and connecting to existing pond water reuse system
- Grade pond as shown on plans to intake structure
- Protection of site access and full restoration of all areas disturbed

Quotes were received on October 20, 2023. Table 1 summarizes the quotes received from the three responding contractors.

**Table 1. Summary of Quotes Received for the Lake Susan Park Pond Reuse Intake Modifications**

Quote Provider	Total Quote Entered on the Quote Form
Peterson Companies	\$106,297.00
Minger Construction Companies, Inc.	\$135,500.00
Kusske Construction Company LLC	\$164,480.00

After verifying the quote price, Peterson Companies provided the lowest quote. It is recommended that the RPBCWD Board of Managers:

- Award the project to Peterson Companies at the quote price of \$106,297.00.
- We also recommend authorizing the President or administrator to sign and deliver the Notice of Award, execute the contracts, and sign the Notice to Proceed at the appropriate points in the contracting process.
- We also recommend authorizing the administrator to execute change orders within 10% of the contract amount.

If the Board of Managers decides to award the project the following would be completed:

- Notify Peterson Companies of their selection
- Peterson Companies provides the following information:
  - Three fully-executed counterparts of the Form of Agreement
  - Certificate of Insurance and all other insurance documentation identified in the Contract Documents
- Notice to Proceed is issued in November
- Construction must be substantially complete by May 31, 2024. Site restoration must be complete by July 31, 2024.