

DRAFT AGENDA
Citizens Advisory Committee (CAC) Meeting
6:00-8:00 pm, Monday, January 27, 2025, RPBCWD office

ADVISE * ACT * LEARN * LEAD

AGENDA

I. Opening (5 min)

- A. Call CAC Meeting to Order
- B. Attendance – **Manager Tom Duevel** to attend on behalf of the BOM
- C. Matters of general public interest

Welcome to the RPBCWD CAC regular meeting. Anyone may address the committee on any matter of interest in the watershed. Speakers will be acknowledged by the President: please step forward, state your name and address for the record. Please limit your comments to no more than three minutes. Additional comments may be submitted in writing. Generally, the CAC will not take official action on items discussed at this time but may refer the matter to CAC Officers for a future report or direct that the matter be scheduled on a further agenda. Members of the public are welcome to attend the CAC meeting to observe and keep informed of committee activities. The CAC request after the “public interest” comment period is completed, any feedback be held and provided in writing to the CAC chairperson for future consideration.

- D. Approval of the agenda
- E. Designate timekeeper
- F. Approval of previous CAC meeting minutes

II. Introductions – New and continuing CAC members; staff

- A. Review the [CAC guidance document](#) (CAC purpose & duties)

III. Discussion – City water conservation/protection programs

- A. Findings by CAC members
- B. See folder in CAC Google Drive: [Water Conservation and Protection](#)

IV. Board Meeting Recap and Discussion (10 min) – Report by Marilyn Torkelson

- A. Highlights from most recent BOM meeting; recording on [YouTube channel](#)
- B. Response on CAC recommendations to Board at their latest meeting
- C. New Advisory Topics from the Board (*if any*) - NONE
- D. CAC members: [Please sign up to attend a Board meeting](#) [Feb-Dec are OPEN]

What to expect: Attend entire BOM meeting if possible (virtual or in-person). Give highlights from most recent CAC meeting (~3 minutes) to the BOM; this is usually [item 5 on the meeting agenda](#).

V. Program and Project Updates (20 min)

- A. General (Liz)
- B. E&O updates (Eleanor)

VI. CAC Process and Function (15 min)

Please review [latest available board packet](#) prior to meeting. Come prepared to share your thoughts & questions, and to raise motions or consensus items.

- A. Nominate/appoint chair, co-chair, and recorder for 2025: [Position descriptions](#)
- B. Member reports:

- i. Community projects/events of note *if any*
- ii. Committee/project interest and ideas (leadership needed) *if any*
- C. Other discussion Items
 - i. Google Drive and motions spreadsheet: Updates to spreadsheet with added tabs; need CAC member to maintain [CAC Google Drive](#) files
 - ii. Need for process to identify key discussion items

VII. Running list of PENDING priority motions/key discussion item to share with BOM

Date brought forward	Motion from CAC to BOM; Key Discussion Items	Action type requested	Status	Notes
11/1/2022	Recommend revisiting definition of steep slopes due to impacts from climate change.	Direction by BOM; Staff time		

VIII. Running List for Potential Future Presentations – Suggestions? Contacts?

- Importance of native plants; resilient landscaping
- Climate change & watershed impacts

IX. Upcoming Events and Adjournment (5 min)

A. District events

- Feb 2, 12-3pm: RPBCWD booth @ Chanhassen Feb Fest on Lake Ann
- Feb 27: RPBCWD Summit for city/county partners – TENTATIVE
- Mar 19: RPBCWD Lake Association Summit (2 reps per association) – TENTATIVE

B. Upcoming CAC Meetings: Feb 24, Mar 17, Apr 21

- Sept 27: *Presentation about lake salinity* by Hailey Sauer, post-doc researcher at St. Croix Watershed Research Station with the Science Museum of MN

C. Upcoming BOM regular meetings: Feb 5, Mar 5, Apr 2

- BOM work sessions: Scheduled as needed; usually 1-2 hours before regular meeting

Upcoming BOM Work Session Topics (anyone may attend to observe) – *this is a tentative list*

Date	Topic
TBD	TBD

View District calendar at rpbcwd.org/calendar