

MEETING MINUTES

Riley-Purgatory-Bluff Creek Watershed District

April 13, 2021, RPBCWD Board of Managers Continuation of April 7, 2021, Monthly Meeting

PRESENT:

Managers: Jill Crafton, Treasurer
Larry Koch
Dorothy Pedersen, Vice President
Dick Ward, President
David Ziegler, Secretary

Staff: Amy Bakkum, Administrative Assistant
Zach Dickhausen, Water Resources Technician II
Josh Maxwell, Water Resources Coordinator
Terry Jeffery, Interim District Administrator and Watershed Planning Manager

Note: this meeting was held remotely via meeting platform Zoom in abidance with state mandates in response to Covid-19.

1. Call to Order

- 1 President Ward called to order the Tuesday, April 13, 2021, continuation of the Wednesday, April
2 7, 2021, Board of Managers Regular Monthly Meeting at 9:00 a.m. The meeting was held
3 remotely via meeting platform Zoom.

2. Approval of Agenda

- 4 [Agenda item handled on April 7, 2021.]

8. Consent Agenda

- 5 [Agenda item handled on April 7, 2021. The following items were approved as part of the
6 Consent Agenda: 8a – Accept March Staff Report, 8b – Accept March Engineer’s Report, 8e –
7 Approve permit application #2021-004, Silver Lake Water Quality Project as presented in the
8 proposed Board action of the permit report, 8f – Approve Silver Lake Land Use Agreement, and
9 8g – Approve RPBCWD 2020 Annual Report for distribution to BWSR and the DNR.]

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9. Action Items

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a. Items Pulled from April 7th Consent Agenda

iv. Approve RPBCWD 2020 Annual Report for distribution to BWSR and the DNR.

[Approved on April 7, 2021, as part of the Consent Agenda. Managers requested an opportunity to provide comments on the annual report.]

President Ward said he has edits and suggestions. He proposed having all the managers provide their comments and edits to Interim Administrator Jeffery and Ms. Amy Bakkum to synthesize. The managers talked about the idea and the idea of changing the tone of future annual reports to be less technical. Manager Koch recommended the Board set a continuation of this meeting to talk about the synthesis of comments.

The Board agreed by consensus to set Tuesday, April 20 at 10:00 a.m. for continuing the Board's April 7th meeting to continue the discussion on District's annual report. The Board agreed by consensus that managers would forward comments on the draft annual report to District staff by 9:00 a.m. on Friday, April 16.

h. Selection of Consultants

Manager Koch recommended the Board focus on selecting an HR consultant and an IT consultant. He suggested the District redistribute the request for proposals and direct staff to figure out a way to get a better response because the District didn't receive enough proposals for HR, IT, legal, banking, accounting, and audit services. The Board approved by consensus to direct staff to redistribute the request for proposals for all services except for engineering. Interim Administrator Jeffery requested managers forward to him their suggestions on places to send the RFPs.

Manager Pedrsen suggested the Board discuss and decide on the engineering services. Interim Administrator Jeffery clarified that only two firms, Barr Engineer and EOR, submitted a proposal for being the District Engineer and additional firms proposed being part of the District's engineering pool.

Manager Ziegler moved to select Barr Engineering as the District Engineer and to select EOR, SRF, Houston, and ISG for the District's engineer pool. Manager Crafton seconded the motion.

Upon a roll call vote, the motion carried 5-0 as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

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13. Action to Continue Meeting

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Manager Koch moved to continue the meeting to April 20th at 10:00 a.m. Manager

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Pedersen seconded the motion. Upon a roll call vote, the motion carried 5-0 as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

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The meeting was continued at 9:30 a.m.

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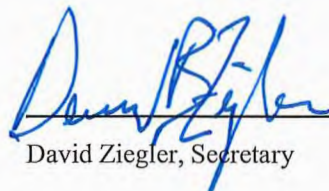
Respectfully submitted,

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David Ziegler, Secretary

