

DRAFT Regular Meeting Minutes – April 17, 2023
RPBCWD Citizens Advisory Committee Monthly Meeting
Location: Virtual via Zoom

ATTENDANCE

Status: P=Present, E=Excused, A=Absent without notification

CAC Members

Andrew Aller	P
Arne Bjork	P
Bonnie Nelson	P
Dave Paulson	P
Heidi Groven	P

Jeff Weiss	E
Jessica Willey	P
Jim Boettcher	P
John Tyler	P
Louise Ludford	P

Marilynn Torkelson	P
Michelle Frost	P
Savanna Larson	E
Sharon McCotter	P
Terry Jorgenson	P

Others

Liz Forbes	RPBCWD Staff	E
Eleanor Mahon	RPBCWD Staff	P
Manager Crafton	RPBCWD Manager	P

Josh Maxwell	RPBCWD Staff	P
Terry Jeffery (for first 35 minutes)	Administrator	P

CAC MOTIONS for the Board of Managers:

1. none

Key CAC discussion items for the Board of Managers:

1. A Friends of RPBCWD subcommittee was formed. 11 voted in favor. 1 against (John Tyler) and one abstention (Jim Boettcher). Bonnie Nelson volunteered to identify communication resources available to the group. A total of 10 CAC members are interested in participating.

I. Opening – 6:00 – 6:15

- A. Call CAC Meeting to Order: Andrew called meeting to order at 6:00 pm
- B. Attendance: *As noted above*
- C. Matters of public interest: none
- D. Approval of the Agenda: X made a motion, X seconded
- E. Designate timekeeper: Andrew
- F. Approval of previous CAC meeting minutes: X moved to accept and X seconded to approve the agenda with the correction noted by Sharon

II. Friends of RPBCWD Group discussion led by Sharon. Bonnie N. volunteered to research available technology for communication and outreach. Ten CAC members said they are interested in the hands-on work proposed including: Michelle Frost, Marilyn Torkelson, Terry Jorgenson, Savannah Larson, Heidi Groven, Jeff Weiss, Louise Ludford, Arne Bjork, Dave Paulson. Manager Jill Crafton is also interested in participating. Sharon made a motion to accept the resolution and Heidi seconds. John Tyler says nay and Jim abstained, the remainder of CAC approved [the motion](#).

III. Learning Presentation 6:15-7:15, Josh Maxwell – Water Quality Update (read the 2022 Water Resources Report)

IV. Board Meeting Recap and Discussion 7:15-7:25, Bonnie attended the 5/3/23 BOM meeting, which went until 11:30 pm. Recording available on [RPBCWD YouTube Channel](#). Mentioned the Friends group initiative. Provided an update to the BOM on unresolved CAC motions. A draft list of unresolved motions is in the Motions folder on the CAC Google Drive folder. Presentation by CorTrust Bank requesting variances to floodplain & wetland buffer rules.

Bonnie's report to the BOM on 5/3/2023

- A. Summary of CAC motions to the BOM document
 - 1. At their 3/1/23 meeting, Managers encouraged CAC to prepare a living document that includes past, unresolved motions to the BOM, and that the CAC take lead to ensure that motions get addressed.
 - a. Marilyn is gathering a list of past motions and the draft is available on the CAC Google Drive in the Motions folder. From 2021 to present there are ~14 items.
 - b. CAC members will review and discuss at April meeting.
 - 1. Determine a procedure for the CAC representative to use that will highlight areas that still need attention during the CAC report to the managers.

New Advisory Topics from the Board: Friends of RPBCWD

V. Program and Project Updates – 7:25 - 7:45

- A. District Updates (Eleanor): 2022 Annual Report is available on website.
 - 1. General:
 - a) Projects: no update at this time
 - b) Upcoming events: no update at this time
 - c) E&O: (Eleanor)-April 26: Resilient Shorelines Workshop [FREE w/ promo code] EP April 22 Eco Expo and EP Arbor Day April 29. May 6, EP Outdoor Center Animal Open House

VI. CAC Process and Function

- A. Committee interest/leadership: Community outreach, citizen science, speaker committee. Contact Liz or Andrew if you are interested in leading a committee. One citizen science activity could be SaltWatch. Ikes (Isaac Walton League) are starting a Nitrate Watch too. The University of MN is starting up a citizen science effort for detecting invasive species. Jeff Weiss and Bonnie Nelson are on TAC for the Ecological Health Assessment Plan. Andrew suggested we revisit subcommittee interests, including citizen science at the next CAC meeting.
- B. A Friends of RPBCWD committee has been formed. Andrew suggests a monthly update to the CAC.

VII. Future Meetings: planning and topics

- A. 6/9/23: Lee Frelich, Director of Center for Forest Ecology – Big Woods ecology

VIII. Upcoming Events and Adjournment

- A. Next CAC Meeting – May 15, 2023; 6:00 PM – virtual Zoom meeting. Consider when we want to resume in person meetings.
- B. TAC meeting TBD
- C. View District calendar at www.rpbcwd.com/calendar
- D. Next Board of Managers Regular Meeting – (1st Wednesdays at 7pm) May 3, 2023; 7:00 PM Regular meeting/virtual. CAC member Bonnie to attend.
- E. Next BOM Workshop (3rd Thursdays at 7pm): 5/18
- F. Motion to Adjourn by Sharon second by Dave Meeting Adjourned at 8:42pm